Certain international students will be required to register with the police **within 7 days of arrival**. If you applied for your visa overseas, this requirement will be printed on your visa sticker in your passport. If you applied for your visa in the UK, this requirement will be printed on the letter you were given when you received your passport and documents.

Please check carefully whether you need to register with the police, as the consequences of not doing so can be serious.

If you already have a Police Registration Certificate from previous studies in the UK but are re-locating from another city to Silwood Park, you must also follow the procedures listed below. If you have been out of the UK for more than 12 months, you need to re-register as if you were new to the UK.

**Registration** costs £34, updating an existing Police Registration Certificate is free of charge.

If you applied for your visa outside the UK, you will have been given a temporary visa sticker in your passport and you must collect your Biometric Residence Permit (BRP) from the University or a Post Office (full details are given in your visa decision letter) within 10 days of arriving in the UK. If you applied inside the UK you will already have a BRP.

To register with the police you will need to take the following documents with you to **Bracknell Police Station**

- Your passport
- 1 x passport sized photograph
- £34.00 Registration Fee (in cash)
- Biometric Residence Permit (BRP) or UKVI decision letter (if appropriate)
- Full residential address with postcode and house/room or flat number
- Statement of Attendance letter available from Student Hub (an electronic copy is acceptable)

**Bracknell Police Station**

Address: The Broadway, Bracknell, Berkshire, RG12 1AD (www.thamesvalley.police.uk)
Opening hours: 9am-5pm Tuesday – Saturday.

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**The following applies to everyone who is required to register with the police:**

Every time you **change your address or extend your visa**, you **must** update your Police Registration Certificate within 7 days.

If you get a **new visa overseas, or a new passport, change your name, nationality or marital status**, this must also be reported to Police within 8 days, with any relevant evidence (eg marriage certificate).

**Lost Police Registration Certificates** should be reported to the nearest Police Station.