College Summer Accommodation Terms and Conditions 2017

This agreement when accepted by you contains obligations which are legally binding on you and you will be agreeing to pay the fees in full and to abide by these Terms and Conditions for the period of the agreement. You should read all terms and conditions of this agreement in conjunction with the latest version of Imperial College London’s “Your Guide to Living in Halls” carefully before accepting the offer of accommodation.

Your guide to living in halls:
http://www.imperial.ac.uk/media/imperial-college/current-students/accommodation/public/Living-Guide-2016-web-copy-.pdf

1. Terms and conditions
A contract is formed between you and Imperial College London, College of Science, Technology and Medicine (College) when you accept the offer of accommodation made by Imperial College.

2. Payment of Accommodation Fees and Cancellation of Accommodation
2.1 The total fee payable by you for your stay in the accommodation will be advised in the offer of accommodation. Upon acceptance of your offer of accommodation, you will be sent an invoice for the total amount payable.
2.2 You are required to make full payment at least 24 hours prior to arrival. Please note you will not be admitted to the accommodation if you fail to make payment in full prior to arrival as directed.
2.3 If you wish to cancel your accommodation booking with no charge, you must put this in writing to the Student Hub within 7 days of accepting an accommodation offer. The contact details of the Student Hub can be found at:
http://www3.imperial.ac.uk/studenthub/contacts

Within 7 days of accepting an offer
No
Charge
More than or 14 days prior to arrival £150
Between 14 and 1 Day prior to arrival £250
Day of arrival and after commencement date
of booking Full Cost
2.4 Subject to Clause 2.5 below, should you fail to provide the notice stated in clause 2.3 you will be liable to pay one of the above cancellation charges of £150, £250 or the total amount of the booking. Please see the above table for cancellation periods with corresponding charges.
2.5 If you fail to cancel your booking prior to arrival, you will be liable to pay for the full stay and you will not be entitled to receive any refund.

3. Arrival and Departure
3.1 On Saturday 1st July check in time is 16.00. After 1st July check in time is 14.00
3.2 You must check-out before 10:00 on your scheduled departure date. If you return your key or swipe card after 10:00 you will be charged for an extra nights stay. If you fail to return keys, you will be charged the cost of obtaining replacement keys or if necessary, the cost of changing locks (including labour charges)

4. Cleaning
Xenia hall
Bedrooms, will be cleaned once a week between Monday to Friday
Kitchens, communal sanitary areas and common rooms will be cleaned daily Monday to Friday
Waste is removed daily from communal areas Monday to Friday
Reception area cleaned daily
All rooms will be cleaned on departure/arrival

Imperial College Halls
Bedrooms will be cleaned monthly
Common rooms will be cleaned daily Monday-Friday
Kitchens will be cleaned Tuesday, Thursday and Saturday
Waste is removed from communal areas Monday to Saturday
All rooms will be cleaned on departure/arrival

5. Health and safety
You agree:
5.1.1 To observe the hall rules which will be issued to you in your hall.
5.1.2 To observe all fire safety and evacuation procedures in operation within your hall.
5.1.3 To comply immediately with any requirement served in writing by the College in connection with health and safety regulations, including the safe use of electrical equipment.
5.1.4 Not to cycle or play ball games on any College footpaths.
5.1.5 Not to use any electric fires (unless provided by the College), gas and liquid fuel heaters, candles, rice cookers (in bedrooms) and deep fat fryers and hookah pipes; toasters, kettles (in bedrooms), fridges.
5.1.6 Not to wire more than one appliance into one electrical plug.
5.1.7 Not to plug electrical appliances into light fittings.
5.1.8 Not to use multiple adaptors in a single plug fitting.
5.1.9 Only to plug electric shavers into the transformer sockets where fitted.
5.1.10 Only to use purpose made leads with electric.
5.1.11 Not to use extension leads.
5.1.12 Not to interfere with the electrical distribution boards in the hall or attempt to replace blown fuses.
5.1.13 Not to put nails or drawing pins into any of the walls.
5.1.14 Not to remove light bulbs from their fittings (any faults should be reported to the College) and
5.1.15 Not to make any alteration to the mains or telephone wiring in the accommodation or, without the College's prior consent, to install any radio or television aerial or other wiring or make any attachment to the accommodation in connection therewith.
5.2 Welfare support will be made available to you but it should be noted that the level of assistance available will be lower than the support available during the normal academic year.

6. Your obligations
6.1.1 Not to remove any of the furniture provided in the accommodation.
6.1.2 To report any defects arising in the property or any damage caused to the property by you or your visitors to the College.
6.1.3 To accept full financial liability for any loss or damage you may cause to College property within the accommodation, including your room and public areas and all fixtures, fitting and equipment, including any cleaning costs. You authorise the College to charge you any costs it incurs to carry out any repairs of replacement. The College reserves the right to apply these charges against the card used to pay for your stay at the accommodation. The College will send you (at the address identified on your booking form) a breakdown of these charges within 14 days of your departure;
6.1.4 To use the accommodation provided for your personal occupation and not for private business use;
6.1.5 Not to keep any pets or livestock within the halls.
6.1.6 Not to compromise the safety of yourself or others (e.g. never prop open fire doors especially kitchen doors or remove window restrictors), tamper with fire safety equipment, throw or let objects fall from the building or enter prohibited areas of the building;
6.1.7 To keep noise to a minimum at all times and you agree that no noise should be audible outside your room especially between 23.00 and 07.00 hours;
6.1.8 Respect the rights and needs of your fellow occupants and the neighbours.
6.1.9 Not to use blu-tack/adhesive tape throughout the building.
6.1.10 Not to smoke in any part of the accommodation, this includes outdoor areas as signed; otherwise disciplinary action may be taken.
6.1.11 To secure your room when vacating it.
6.1.12 Not to engage or partake in any illegal activity, including using illegal substances.
6.1.13 Not to possess firearms and weapons (including swords, air guns and air pistols) whilst staying in the accommodation.
6.1.14 Not to store bicycles and motorcycles anywhere within College accommodation, other than in designated areas.
6.2 The College will terminate your booking without refund if you or any of your visitors are found to have breached Clause 6.1.6, Clause 6.1.10, Clause 6.1.12 or Clause 6.1.13. In such circumstance you will be required to vacate the accommodation immediately.
6.3 Subject to Clause 6.2 above, the College reserves the right to terminate your booking if you or any of your visitors are found to have materially breached any term of this agreement.

7. Keys and access
7.1 You must not duplicate any keys issued to you by the College or use the keys otherwise than in accordance with the purpose for which they were issued.
7.2 If you lose your keys, you will be charged for the cost of a replacement.
7.3 If you lock yourself out of your room, the College will take steps to arrange to provide you with access to your room within a reasonable period. Other than in exceptional circumstances, you will be charged £5 for this service. Please observe hall rules regarding lock outs.
7.4 The College reserves the right to enter the accommodation (at reasonable times and subject to reasonable notice) to make periodic checks, or for any other reasonable purpose. In exceptional circumstances, where urgent entry is deemed appropriate, the College reserves the right to enter the accommodation at any time without notice.

8. Internet Access
For registered Imperial students internet access will be free of charge.

9. Occupancy
9.1 The maximum occupancy of your room is determined at the time of booking and shall not exceed this number.
9.2 You may have day visitors in the accommodation between 8:00 and 23:00 only. You accept responsibility for the actions and behaviour of your visitors.
9.3 The College reserves the right to refuse admission to the accommodation to any visitor and/or to require any visitor to leave.

10. Room changes
The College has reserved the right to require you to change rooms within the hall or house, or in exceptional circumstances, to move to a room in a different hall of residence.

11. Events beyond the reasonable control of the College
The College shall not be in breach of these Terms and Conditions, nor liable for any failure to perform any of its obligations in relation to your booking of the accommodation due to any adverse event, act, omission, or accident which happens which is beyond the College’s reasonable control, including, but not limited to, flood, earthquake, extreme adverse weather conditions, natural disasters, pandemics, other acts of God, acts of terrorism, interruption or fire (except by way of the College’s default) or failure of (except by way of the College’s default) electric power, gas, water or other utility service, plant machinery, computers, vehicles or any collapse of building structures.

12. Liability
12.1 The College’s total liability for any loss shall not exceed the total sum we charge you for the booking.
12.2 The College shall not be liable for any losses that were not caused by any breach of contract or statutory duty or negligence on the part of the College and the College shall not be liable for any consequential loss or losses that were not reasonably foreseeable to bother parties when the contract was formed.
12.3 Nothing in these Terms and Conditions shall exclude or limit the College’s liability for fraud or death or personal injury caused by the College’s negligence or any other matter which it would be illegal for the College to exclude or limit.