First days:
There are a few things that have to be done during the first days at the college and before start working. These are listed below:

- Meet your new colleagues and familiarize with the new working environment.
- Go through the induction pack
- Ensure that you filled the forms for Payroll, pension and National Insurance number
- Ask for support letter in order to open bank account
- Ensure that you went through the safety induction checklist
- Ensure that you took your ID card
- Ensure that you have a computer account/ college username and password
- Register with Health Centre

For more details you can visit the following web page: [http://www3.imperial.ac.uk/newstaff](http://www3.imperial.ac.uk/newstaff)

Department of Aeronautics
Aeronautics was first taught at Imperial College in 1909, with the first chair established in 1920. The Department currently has over 300 undergraduates, approximately 90 MSc students, and over 70 research students and research associates. It is organised into two Sections - Aerodynamics and Structures - which assists the management and organisation of both teaching and research. The Heads of these sections are:

- Head of Aerodynamics section: Prof. Jonathan Morrison
- Head of Structures section: Prof. Ferri Aliabadi

The Head of the Department is Prof. Ferri Aliabadi.

[http://www3.imperial.ac.uk/aeronautics](http://www3.imperial.ac.uk/aeronautics)
Being a Postdoc at the department of Aeronautics

Postdocs
Department of Aeronautics recognises the value of Postdoctoral researchers and their contribution to the research and teaching. Here, the Postdocs have their own community where most of the problems and questions can be discussed. The Postdocs have their champion and representative:

- Postdoc Champion: Dr. Vito Tagarielli (v.tagarielli@imperial.ac.uk)
- Postdoc Rep: Dr. Spyridon Psarras (s.psarras@imperial.ac.uk)

Also, all female students/staff have the opportunity to discuss personal problems with a female academic member of staff,

- Tutor for women: Dr. Aimee Morgans (a.morgans@imperial.ac.uk)

Postdocs Development
The department is aware that postdocs are at a crucial stage in their careers and therefore is in close cooperation with the Postdoc Development Centre (PDC), which is committed to support postdocs at Imperial. The centre can support the personal and professional development of the postdocs with a programme that includes a range of courses and development events, a series of publications, one-to-one coaching, funding opportunities, tailored support for departments, and a postdoc reps committee.

The Head of PDC is Dr Liz Elvidge (e.elvidge@imperial.ac.uk). For more details the following web page can be visited: http://www3.imperial.ac.uk/staffdevelopment/postdocs1

Everyday life
Breakfast/lunch

Breakfast and lunch are served at the Senior common room (SCR), located on level 2 of the Sherfield Building and it is open weekdays for breakfast from 08.00 - 10.30 and lunch from 11.45 - 15.00.

Coffee

Next to the SCR is the SCR Café Bar, which is open weekdays from 08.00 to 19.00

Aeronautics Common Room

Room 255, that it is located on the 2nd floor of the Roderic Hill Building and it is known as Staff common room, is equipment with coffee machines, microwave,
fridges and TV so you can have your lunch or coffee and even have an informal meeting or catch up with colleagues.

Sports/training

A sports centre is based in South Kensington, just across the campus. For more details: http://www3.imperial.ac.uk/sports

Useful contacts

People that you may contact:

- Expenses / finance
  - Molly IP (m.ip@imperial.ac.uk)
  - Susan Avery (s.avery@imperial.ac.uk)
- General office
  - Jackie O’Neill (ae.office@imperial.ac.uk)
- IT queries
  - ICT (http://www3.imperial.ac.uk/ict)
- Safety
  - Nigel MacCarthy (n.maccarty@imperial.ac.uk)
- Lab manager
  - Joseph Meggeysi (j.megyesi@imperial.ac.uk)
- Main Workshop
  - Roland Hutchins (r.hutchins@imperial.ac.uk)
- Composites workshop
  - Gary Senior (g.senior@imperial.ac.uk)