# **Checklist for ICREC and SETREC ethics applications**

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| **Documents** | **ICREC Primary Data Collection** | **ICREC Secondary Data** | **SETREC Primary Data Collection** | **SEREC Secondary Data** |
| 1. Protocol (M)
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| 1. RGIT Sponsorship and Insurance Request Form (M for healthcare research)
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| 1. Participant Information Sheet (M for primary data studies)
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| 1. Consent Form (M for primary data studies)
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| 1. Recruitment adverts (M when being used)
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| 1. Recruitment sample email
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| 1. Questionnaires, interview questions, focus group topic guide (M where being used)
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| 1. Other documents (e.g. local ethics approval)
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| 1. Relevant appendices
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| * 1. Appendix I – Research involving ionizing radioactive substances/x-rays
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| * 1. Appendix II – Research involving the use of genetically modified materials (attach letter from GM Safety Committee)
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| * 1. If conducting research using drugs/medication – SmPc attached
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**(M) Mandatory documents for ethics approval**