Pilot: Guidance for Research Degree Students (PhD, EngD, MD[Res] and MPhil) and postdocs on the use of Cassyni.

Cassyni is a next generation on-line platform for sharing seminars in a citable manner. In 2023-2024, the Graduate School is piloting a collaboration with Cassyni, to provide Imperial PhD students and Postdoctoral Fellows the opportunity to publish a seminar about their research, for free. Further, Cassyni is already in wide use in parts of the College.

The following is guidance for best practice for using Cassyini during the pilot.

Protecting unpublished and sensitive research data

Students and postdocs wishing to upload a research seminar to Cassyni should first talk to their supervisor or PI, respectively, before doing so. You will be prompted to confirm that you have done so as part of the sign-up process for Cassyni.

Before publishing your research seminar online, please be aware of the College's <u>Intellectual Property Policy</u> which applies to all employees and students of the College. You should check with your supervisor (for students) and PI (for postdocs) whether they have any concerns with respect to the data or information you intend to share through Cassyni.

In terms of the College's IP policy, postdocs who are employees of the College, are reminded that all forms of IP generated by an employee, made in the course of the employee's normal duties, belong to their employer, the College. Where students generate IP in the course of their study or research they will own that IP in their own right unless one of the following applies: (i) they generate IP which is subject to governing terms or an agreement with an external organisation whereby the IP vests with College or a third party; (ii) they generate IP which builds upon existing IP generated by College Employees or Associates; (iii) they generate IP jointly with College Employees or Associates; or (iv) they are, or have the status of, College Employee (in which case they are treated by College and the law as employees).

It is also important to check with your supervisor (for students) and PI (for postdocs) regarding the presentation of personal and sensitive data, patient or otherwise.

Citing Cassyini published seminars

Finally, once published on Cassyni, your research seminar becomes part of your scholarly record, so you would need to appropriately cite and reference your seminar, should you wish to use it in your future publications or thesis.

Masters students and publishing on Cassyini

Master's (MSc, MBA, MRes, MPH and MEd) students are not included in the free pilot trial with Cassyni. However, they may wish to pay and upload their research seminar. Where this is the case, they should consult their Master's project supervisor, prior to doing so, for the same reasons as described above.