Princes Gardens and Beit Hall Hall Booking Terms and Conditions Summer 2017

Thank you for choosing Imperial College Summer Accommodation. We look forward to welcoming you in one of our residences. Please read our Booking Term and Conditions carefully.

Please be advised that by making this booking you and your party are entering into an agreement with us based on the below terms and conditions exclusively. Failure to read the below does not abrogate the applicability of the obligations contained herein. Please note that these terms and conditions apply for maximum of 9 rooms. For 10 rooms and beyond, please refer to our Group Terms and Conditions.

Accommodation Dates
First check-in date – 3rd July 2017
Last Check-out date – 25th September 2017 (last night of stay is 24 September 2017)

Availability
Rooms are booked on first come first served basis.
Accommodation is available in selected Imperial student halls. We may change your Hall at any time and without prior notice, depending on availability at the time.

The rate you pay
All rates we advertise are accurate at the time of booking, but we reserve the right to change any of them at any time. No refund will be given if the rates change subsequent to the time of booking. In case specific policies apply to a particular room or rate, the specific room/rate policy prevails over the general hotel policy.
Access to gym and swim at Ethos Sport Centre facilities is included.

Breakfast
A choice of Full English or Continental Breakfast served in the Senior Common Room Restaurant, Level 2, Sherfield Building, approx. 3 min walk away from Beit Hall.
Breakfast is available at the additional cost of £6 per person, per night.
What is included: 5 cooked items, Bowl of cereal or fruit salad, croissant or toast, glass of juice, tea or coffee.

Payments and deposits
Full pre-payment is required in order to confirm your booking, unless otherwise stated. You must be able to provide photographic identification such as a passport or driver’s license and same credit card you have paid with when checking in to our accommodation.

Cancellation policy
For a full refund of accommodation fees, cancellation must be made a full 48hrs prior to accommodation’s local check-in time (2PM). If a refund needs to be processed due to cancellation or amendment then the refund will be made to the original payment card.

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<td>More than 48hrs prior to arrival</td>
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<td>24hrs prior to arrival</td>
<td>1st night charge</td>
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No Show
In case of no-show, the full stay will be charged and your room will be released after the first day of your expected arrival.

Amendments
Amendments involving no reduction in the total price of the booking will not incur a penalty, subject to availability. You may be able to make an amendment involving a reduction in the total price of the booking up to 48hrs prior to arrival. All modifications must be made a full 48hrs prior to accommodation’s local check-in time (2PM). However please note that the amendment can only be made at the same property as the original booking, and can only be made where future availability exists: otherwise a cancellation is required. Once in house if a guest wishes to shorten their stay, no refund will be given.

Relocation
Imperial College operates a relocation policy. If a room is unavailable on arrival (except due to an event beyond our reasonable control - see Force Majeure section) we will either provide a room in another Imperial College residence or if in our reasonable opinion there is no suitable alternative available, we will allow the cancellation of your booking and authorise a full refund. In the unlikely event of us changing your originally booked room type or a hall of residence, if the new room/hall of residence is cheaper than the originally booked one you can receive a refund for the difference; if the new room/hall of residence is more expensive than the originally booked one, we will absorb the difference in the rate.

Check in and Check out
You can check in from 14.00 on the scheduled day of arrival. Guests are required to return their keys and swipe cards to the Check-in desk by 10am on the morning of departure assuming that you have paid in full, according to these Terms and Conditions. Please be aware that keys are...
issued to you as part of your registration contract. These keys cannot be shared with another person. If you are found to let unauthorised people to access the Hall and creating security problems, evictions will follow automatically. There is a minimum fee of £25 for any lost or unreturned keys/ swipe cards on departure. If you fail to check out by the stipulated time, you will be charged for the equivalent nightly rate at that time. Under these circumstances, we also reserve the right to remove your property from your room without notice and place it in a relevant storage facility.

Access
The College reserves the right to enter the accommodation to make periodic checks, or for any other reasonable purpose. In exceptional circumstances, where urgent entry is deemed appropriate, the College reserves the right to enter the accommodation at any time without notice.

The College reserves the right to terminate the reservation at any time if the premises are found to be used for any illegal purpose. In such circumstances, monies paid will not be refunded and any outstanding debts must be settled immediately.

Damage
The guest or his/her visitor to the property of Imperial College London or any other guest or person permitted to be on site, agrees to comply with the following:
Not to obstruct access to the rooms in the Residence;
Not to remove any of the contents of the rooms in the Residence;
Not to act in a way to cause or which is likely to cause disruption or distress to either College staff, other visitors, student residents or members of the general public or constitute a serious risk to the health, safety or welfare of others or their property;
Accept full financial liability for any loss or damage it may cause to College property within the accommodation, including rooms and public areas and all fixtures, fitting and equipment, including any cleaning costs.
Not to compromise one’s safety or the safety of others (e.g. never prop open fire doors especially kitchen doors or remove window restrictors as a fine of £75.00 will be levied if they are found to have been tampered with).

Underage Guests - Princes Gardens
You must be 18 years old at the time of booking and possess the legal capacity and authority to book and take up the offers advertised by us if they are still available. It is a condition of your booking with us that any person who is under 18 years old must be accompanied by an adult whilst staying at the accommodation. We have the right to refuse entry to persons under the age of 18 that are not accompanied by a responsible adult. Our staff has the right to ask for photographic identification if they believe you to be under the age of 18.

Children under the age of 2 require a travel cot which can either be provided by you, or booked in advance with us free of charge; please be aware our stock of travel cots is limited and linen is not provided. Children over 2 years of age must have their own bed and will be charged as an adult. Maximum capacity for baby cots in a room is 1. Please note not all rooms can accommodate baby cots.

Underage Guests – Beit Hall
Please note that no guest under the age of 18 can stay in Beit Hall. You must also be 18 years old at the time of booking and possess the legal capacity and authority to book and take up the offers advertised by us if they are still available. It is a condition of your booking with us that no persons under 18 years old are brought onto the premises, including the quadrangle and bar area, even if accompanied by an adult even if accompanied by an adult who is staying at the accommodation.

Visitors
For fire safety reasons all visitors must be signed in and out in the Visitors Log Book which is located at the Reception. Please note that unless a visitor has been signed in and out officially using this visitor log book that person has no right to be on the premises and our security or reception staff have the authority to ask that person to leave the premises.
No more than 4 visitors at any time are permitted in a bedroom at any time.
No overnight visitors are allowed at any time.

Pets
Pets are not allowed at Imperial College except those registered to provide assistance to disabled people, such as Guide Dogs for the Blind or Hearing Dogs for the Deaf.

Kitchen Facilities
Please note there is NO access to kitchens and self-catering facilities in Princes Gardens and Beit Hall. Breakfast served in the Senior Common Room Restaurant in Sherfield Building is included in the rate for guests of Princes Gardens and Beit Hall. Kettles and tea/coffee making facilities are provided in all bedrooms.

Electricity
Electrical appliances must be used carefully. Gas and liquid fuel heaters, candles, kettles, irons, rice cookers and cooking appliances must not, in any circumstances, be used on the premises. Electric fires and heaters must not be used in bedrooms unless provided by the College.

Cleaning
Bedrooms are cleaned on daily basis. Linen and towels are changed every 3 days. Communal areas are cleaned daily Monday to Saturday.

Smoking
On the 1st of July 2007 England introduced a law to make all enclosed public spaces smoke free. Smoking is NOT permitted in any College property. If you or your visitors are found smoking, a minimum penalty of £100 applies. We operate a strict No Drugs Policy in accordance with Imperial College London Rules and Regulations.
Luggage
Luggage storage is available at most check in centres throughout the College. If you or your party wish to store more than 5 pieces of luggage please contact the relevant Check In centre (Reception) in advance. We accept no responsibility for any damage or loss of luggage stored on our premises. We will only store luggage for a maximum of 12 hours prior to arrival and post departure; any luggage left in our storage for longer than 12 hours maybe disposed of without prior knowledge.

Additional Information
Free internet access – wifi in all public areas; wired internet in the room. Please note wifi cannot be guaranteed in the room. Guests are encouraged to bring an Ethernet cable; alternatively cables can be purchased from Reception (price £4.00).

There are telephones in all bedrooms, which are on internal access only. Regretfully we do not offer a direct dial service. You will be able to purchase pre-paid telephone cards from the post office which will allow you external dialling.

Parking
We have a limited number of car parking spaces available for our summer accommodation guests which must be booked in advance. To book a car parking space please email car.park@imperial.ac.uk

Length of Stay
Up to 1 hour - £3
Overnight parking - £30

Complaints
Any complaints must be made in writing to Imperial College Summer Accommodation Office within 7 days of the event in order for constructive action to be taken.

Force Majeure
Imperial College shall not be under any liability for failure to perform its obligation during any period of time, when such performance is prevented by circumstances beyond its reasonable control in situations such as, but not limited to, the following:
Acts of God, explosions, flood, lightning, tempest fire or accident
War hostilities (whether declared or not), invasion, act of foreign enemies
Rebellion, revolution, bylaws, refusal to grant any licences or permissions, prohibitions or measures of any kind on the part of the governmental authority
Strikes, lockouts or other individual actions or trade or disputes of whatever nature.

Insurance Coverage
Imperial College London does not provide insurance for your personal items whilst left in your bedroom or in any other part of the building. Should you suffer a loss of any personal items, we ask that you complete an incident form that is available at reception. This form is for our information only and does not constitute in any part an insurance claim. You are advised to take out valid travel insurance.

Commencement and Duration
This agreement shall commence on the date when full payment is received and confirmed in writing by the reservation team, other than in respect of clause 19 (Confidentiality) and clause 20 (Advertising and Publicity), shall be deemed terminated at the end of the Contract Period.

Termination
Without affecting any other right or remedy available to it, Imperial College may terminate this agreement with immediate effect by giving notice to the Organiser if the Organiser commits a material breach of any of the conditions listed above.

Assignment
This agreement is personal to the parties and neither party shall assign, transfer, mortgage, charge, subcontract, declare a trust over or deal in any other manner with any of its rights and obligations under this agreement.

It is not intended that any person other than the College or the Client will be entitled to enforce any provisions of this agreement and no third party will be entitled to enforce any of the provisions of this agreement under the Contracts (Rights of Third Parties) Act 1999.

Governing Law
This agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England and Wales.

Please note that every booking confirmation is subject to agreement with the above terms and conditions.