

Placement & Internship Unit

Employer Guide

What we do:

- Liaise with departments, and support students in searching and applying for placements and internships.
- Act as a central point of contact for employers (both large and small) to seek advice on recruiting Imperial interns and to advertise their placement and internship vacancies to students.
- Run an annual internship fair, at which employers are able to promote their opportunities to students.
- Provide a CV sifting service for SMEs - see www.imperial.ac.uk/careers/cvsift

The benefits of offering internships to Imperial students

- Imperial is consistently rated amongst the world's top 10 universities, so you gain a world-class intern who can bring fresh ideas and help you complete that project you haven't had time for.
- Our students take courses based in the faculties of Engineering, Natural Sciences and Medicine. They have the technical skills and knowledge valuable to your business.
- Most of our undergraduate students study for the 4 year Master's in Engineering or Master's of Science degree. If you take an intern in their third year they will already be able to complete graduate-level projects.
- Develop your relationship with Imperial College London, raise your profile on campus and use it as a way to test out future recruits.

The process

Do you already have an internship/placement scheme running?

- Advertise this for free on our JobsLive database*
- Visit our employer web page to register - www.imperial.ac.uk/careers/employers

Are you an SME or larger company thinking about setting up an internship scheme?

- Ensure you have the resources to give your intern a quality experience.
- Provide your intern with a thorough induction.
- Try to set your intern a small, distinct project that they can work on independently.
- Schedule regular meetings between the intern and a supervisor.
- The following guides may help:
CIPD 'Internships that work' - <http://bit.ly/cipdintern2>
BIS common best practice code for high quality internships - <http://bit.ly/bisintern>

Need more advice or information?

- Contact us - internship.unit@imperial.ac.uk

*Please note we do not advertise unpaid opportunities, unless the employer is a charity or statutory body



Placement & internship options

Imperial students are available to undertake a range of placement and internship options, depending on their department and your business needs. This may include:

- **Summer internships** - usually 8-12 weeks from the beginning of July to the end of September; not part of the student's course
- **0 - 6 month placements** - as part of the student's course
- **Year in industry placements** - can be taken as part of the student's course, or occasionally as an interruption of studies
- **Other internships** - such as Easter or Christmas vacation internships
- **Graduate internships** – for students that have completed their degree

Options for placements and internships within each department

Department	Placement available as part of course?	Length	Details
Aeronautics	Yes	12 months or 4 months	Optional year in industry placement available as year 4 of a 5 year MEng degree; 4 month placement option available during final year (Feb-May)
Bioengineering/ Biomedical Engineering	Yes	12 months	Optional year in industry placement available as year 4 of a 5 year MEng degree
Biomedical Science	No	N/A	Summer internships encouraged for all students
Chemical Engineering	Yes	12 weeks	Optional credit-bearing summer placement between years 3 and 4
Chemistry	Yes	12 months	Optional year in industry placement available as year 4 of a 5 year MSci degree
Civil & Environmental Engineering	No	N/A	Summer internships in both consulting and contracting welcomed
Computing	Yes	6 months or 4 months	6 month placement compulsory for year 3 MEng students (April-Sept); 4 month option for joint Mathematics and Computing students (June-Sept)
Dyson School of Design Engineering	Yes	6 Months	Placement from April to September for year 3 MEng students
Earth Science & Engineering	Yes	6 weeks	Summer internships encouraged for all students
Electrical & Electronic Engineering	Yes	6 months	6 month placement option available for year 3 MEng students
Life Sciences - Biochemistry and Biology	Yes	12 months	Optional year in industry placement available as year 3 of a 4 year BSc degree
Materials	Yes	12 weeks	Summer placement compulsory between years 3 and 4 of MEng
Mathematics	No	N/A	Summer internships encouraged for all students
Mechanical Engineering	Yes	12 months	Optional year in industry placement available, normally taken as year 3 of a 5 year MEng degree
Physics	No	N/A	Summer internships encouraged for all students

NB - All departments offering placements also actively encourage summer internships

