

Imperial College London

Fire Safety Department

Room 174, Sherfield building

Code of Practice

Revision No: 7

Date: 20/02/2024

BICYCLES AND SCOOTERS STORED IN BUILDINGS

It is the policy of the Fire Safety Department that only fold-up bicycles and scooters which are manually powered will be permitted to be brought into ICL buildings. They must be folded prior to entering any building and always remain folded within the building. They must also be stored in a safe area, away from access or egress routes, within offices.

Bicycles and scooters must not be stored or left inside buildings, in external fire exit routes or Equality Act 2010 access routes at any time. They are considered a risk to life safety if stored or left in fire exit routes. Experience has shown that people have positioned them in such a way that compromises building users' means of escape.

Under the Regulatory Reform (Fire Safety) Order 2005 Article 14, "The responsible person must ensure all emergency exits and routes to emergency exits are kept clear and available at all relevant times".

At no time are electric bicycles or scooters to be brought into or charged within any ICL building. This is a fire risk which compromises the safety of the building users. Folding E-Bikes must have their batteries removed before being brought into the building.

Jonathan Ryan
Fire Safety Manager