

ANNEX I

SAFEGUARDING COMMITTEE MEMBERSHIP AND TERMS OF REFERENCE

Terms of reference

The Safeguarding Committee consists of representatives from across College who have lead responsibility for activities involving under 18s or vulnerable adults.

The Committee meets termly to:

1. Agree protocols and procedures that reflect a best practice approach to safeguarding
2. Ensure clear accountability and training for those with responsibility for safeguarding
3. Share learning and casework developments to improve awareness and compliance

The Chair of the Committee is the Director of HR and Organisational Change who will take responsibility for coordination of the cross College approach to safeguarding. An annual report will be made to Provost's Board on the Committee's activities and actions.

Membership:

Louise Lindsay (Chair)	Director of HR and Organisational Change
Shola Alabi	Senior HR Manager
Annalisa Alexander	Head of Outreach
David Ashton	Academic Registrar
Hannah Bannister	Director of Student Services
Melanie Bottrill Outreach	Scientific Programmes Manager, Student Recruitment and Outreach
Mary Bown	Head of the Disability Advisory Service
Terry Branch	Head of Security
Vicky Brightman	Public Engagement Manager
Pippa Chalmers	HR Manager, Compliance and Information
Katie Coupar-Evans	Head of Advancement Events
Charles Gallagher	Head of Commercial Operations
Tracy Halsey	Head of Early Years Education Centre
William Hollyer	Head of Sport
Angela Kehoe	Senior HR Manager, Faculty of Natural Sciences
Ann Kelly	Head of College Employee Relations and Medicine HR
Hannah Maclachlan	Head of News and Media (Research)
Jane Neary	Director of Campus Services
John Neilson	College Secretary
Claire O'Brien	Director of Occupational Health

Jarlath O'Hara	Managing Director, Student Union
Philip Power	Head of Education and Student Experience Strategy, Faculty of Engineering
Fiona Richmond	Acting Head of the Learning and Development Centre
Katie Rigg	Associate, Farrer & Co.
Nick Roalfe	Director of Facilities Management
Rosie Summerhayes	Head of Student Counselling and Mental Health Service
Andrew Tebbutt	Director of Student Recruitment and Outreach
Jon Tucker	Faculty Operating Officer, Business School
Amy Austin (Secretary)	HR Divisional Administrator