How to Cancel a Lunchtime Workshop Booking (for Users)

1. Go to [https://connect2.lib.ic.ac.uk/connect2/](https://connect2.lib.ic.ac.uk/connect2/)
2. Sign into 'My Account' using your college username and password.

3. Scroll down to ‘Your Workshop Bookings’ and click on the ‘Ref no’ of the workshop you wish to cancel.

4. Click ‘Delete Booking’ and confirm you wish to cancel the workshop. You will receive email confirmation.