

RefWorks: Creating a reference list in your word processing document using One Line/Cite view

You can use One Line/Cite View to insert in-text citations and format references in a word processing document without using Write-N-Cite.

- In RefWorks click on the **Cite** icon next to the appropriate reference. A **Citation Viewer** window will appear containing the formatted citation.
- Click **Select** and copy and paste or drag and drop the citation into the right place in your Word document.
- **Clear** the Citation Viewer window before creating your next citation.
- Save your Word document once all the citations have been added.
- In RefWorks go to the **Bibliography** menu and select **Format Document**.
- In the **Format Document** window select the output style you require and either drag and drop your document into the grey area, or click **Select a File** and navigate to your document.
- A new document will be generated, the citations in this document will be formatted and a reference list added at the end in your selected output style.

1. Click on the **Cite** icon next to the appropriate reference

2. Copy the citation from the **Citation Viewer** and paste it into your document

3. Select the output style

4. Drag and drop your document into the grey area, or click **Select a file**

Authors Begg, David
Book Title Economics

Citation Viewer X

{{1591 Begg, David 2011;}}

Select the citation. After you select the citation you must copy & paste it into your document.

Bibliography Clear Select

Format a document and bibliography

Select an Output Style Imperial College - Harvard Preview

Drop a document to format here or [select a file](#) from your computer.