

## RefWorks: importing references from PubMed

With some online resources you cannot export references directly into RefWorks. Instead you must save the references in a text file and then import it into RefWorks.

- Conduct your search and tick the boxes next to the references you wish to export

The image shows a screenshot of a PubMed search results page. Two references are visible, each with a green checkmark in a box to its left. A callout bubble points to the first checkmark with the text: "1. Select the references you wish to import". Below the references, a "Choose Destination" dialog box is open. It has four radio button options: "File", "Collect", "Order", and "Citation manager". The "Citation manager" option is selected. A callout bubble points to this option with the text: "2. Click on the **Send to:** link and select **Citation Manager** from the **Choose Destination** options". Below the dialog box, the text "Download 2 citations:" is followed by a "Create File" button. A callout bubble points to this button with the text: "3. Click **Create File**".

- Click on the **Send to:** link and select **Citation Manager** from the **Choose Destination** options, then click the **Create File** button

The screenshot shows the 'Import References' interface. At the top, there is a blue header with the text 'Import References'. Below this, the 'Import From' section is visible, with a dropdown menu currently set to 'From Text File'. There are two links: 'List of Filters & Databases' and 'Request a Filter'. Below the dropdown, there are three main sections: 'Import Filter/Data Source' with a dropdown menu set to 'NLM PubMed', 'Database' with a dropdown menu set to 'PubMed', and 'Select Text File' with an empty text input field and a 'Browse...' button. Below these is the 'Encoding' section with a dropdown menu set to 'ANSI - Latin I'. A note below the encoding dropdown reads: 'Specify only if you specifically set the encoding when saving the text file; otherwise leave it as is'. At the bottom right, there is a green 'Import' button with an upward-pointing arrow. Three callout boxes provide instructions: 1. '1. Select the correct Import Filter/Data Source and Database' points to the 'Import Filter/Data Source' dropdown. 2. '2. Click Browse to locate your saved file' points to the 'Browse...' button. 3. '3. Click Import to extract your saved references' points to the 'Import' button.

- Log into your RefWorks account and from the **References** menu select **Import**
- For **Import Filter/Data Source** select **NLM PubMed**
- For **Database** select **PubMed**
- Click **Browse** and locate your saved file
- Click on **Import**
- Your saved references will be imported into RefWorks