Coding for Results Template

Outcome	Code	Outcome Description
Award (Completion)* ** AW is to be used where the qualification awarded matches their initial target qualification (i.e. the programme they are currently registered on)*	AW	This outcome should be used when a student has successfully achieved the required number of credits at the required level (including any programme specific requirements as set out in the Programme Specification) to be considered for award.
Award (Exit) ***AT is to be used where the qualification being awarded is different to the target qualification initially registered for (e.g. exit award)*	AT	This outcome may only be used for a student who is **not** permitted to continue on their current programme of study (academic failure) as they have: • Exceeded the maximum number of credits to be offered reassessment • Exceeded the maximum number of attempts for a module(s) and further reassessment cannot be offered • Exceeded the maximum period of registration for the programme Or • have withdrawn from their studies but have met the criteria outlined in the programme specification to be granted an approved exit award. Note: Where there is no provision for an exit award or the student has not met the criteria a FW outcome should be returned.
Proceed	PP	This outcome should be used when a student has successfully achieved the required number of credits at the required level and is authorised by the Board of Examiners to proceed to the next level of study.
Proceed (Transfer)	PT	This outcome should be used in either of the below scenarios: ➢ where the minimum required number of credits at the required level to proceed on their current programme of study **has not been met**, and the student is authorised by the Board of Examiners to transfer to a different programme of study (with no re-assessment required); ➢ where the minimum required number of credits at the required level to proceed (or be awarded) on their current programme of study **has been met**, but the student is authorised by the Board of Examiners to proceed on a programme with a different target award to that of their initial programme award (e.g. BEng to MEng). Progression outcome decisions of PT are subject to the criteria outlined in the Programme Specification for the particular programme of study,

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		which clearly states the circumstances in which a student would be required, or authorised, to transfer, including if they have not met the required level of performance for a placement year (including study abroad). *Operational note: the programme transfer will be actioned upon progression to the next year of study, and will not be reflected on the student's record during the current academic year*
Referral (required to transfer)	DT	This outcome should be used when a student has failed a module(s) and is authorised by the Board of Examiners to be reassessed in the module(s) during the **current** academic year (e.g. summer resits) in order to proceed on a different programme of study. Students who successfully complete the reassessment will subsequently be considered to progress under the Proceed (Required to Transfer) (PT) arrangements set out above following the resit examination board. The Programme Specification must clearly state the circumstances in which a student would be required to transfer (i.e. MSci/MEng to the BSc (Hons)/BEng (Hons)), including if they have not met the required level of performance for a placement year (including study abroad). *Operational note: the programme transfer will be actioned upon progression to the next year of study, and will not be reflected on the student's record during the current academic year*
Reassessment (same session)	RS	This outcome should be used when a student is yet to achieve the required credits for progression to the next year of study/award, and is authorised by the Board of Examiners to be reassessed in the module(s) during the current academic year (e.g. summer resits). This can be as a result of academic failure (module outcome of X Fail) or approved mitigation (module outcome of IN Incomplete).
Reassessment (next session)	RN	This outcome should be used when a student is yet to achieve the required credits for progression to the next year of study/award, and is authorised by the Board of Examiners to be reassessed in the module (s) during the next academic year. This can be as a result of academic failure (module outcome of X Fail) or approved mitigation (module outcome of IN Incomplete). Students are not expected to be in attendance for the duration of the next academic year. Students should be provided with an opportunity to complete any failed or outstanding assessments prior to the next academic year (with an

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		initial progression outcome of DR), in order to allow them to progress with their cohort subject to successful completion. Updated outcomes for students reported as RN for the previous academic year are expected at the next review point (i.e. June/July of the current academic year). In cases where the assessment is yet to be completed by the next appropriate review point, the appropriate module outcome should be reported alongside an updated progression outcome.
Re-take (full year)	FY	This outcome should be used when the minimum required number of credits at the required level to proceed on their current programme of study have not been met, and the student is authorised by the Board of Examiners to **re-take the entire year**, in attendance. This would only normally be offered after an unsuccessful referral opportunity. This outcome may also be used in **exceptional** cases where a student is authorised by the Board of Examiners to re-take the entire year, as if for the first time due to significant mitigation.
Re-take (part year)	FP	This outcome should be used when the minimum required number of credits at the required level to proceed on their current programme of study have not been met, and the student is authorised by the Board of Examiners to **re-take all failed module(s)**, in attendance. This would only normally be offered after an unsuccessful referral opportunity.
Fail (required to withdraw)	FW	This outcome should be used when the Board of Examiners terminate a student's programme registration due to insufficient academic progress, and where no exit award can be offered (e.g. where a student has exhausted the maximum permitted number of attempts at a module).
Decision pending	DP	This outcome should only be used in exceptional circumstances when the Board of Examiners is unable to confirm a progression outcome, or for Year Abroad or Placement years where results are yet to be received by the university for consideration and review by the Board of Examiners. Any DP progression outcomes reported must be accompanied with a note indicating why a decision on progress cannot yet be made. A progression outcome decision **must** be made prior to the start of the next academic year and reported to the Assessment Records Team for processing.

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No formal progression	NA	This outcome should only be used when confirming module results only (i.e. students on part-time programmes with no formal progression point, students registered on occasional programmes, students currently on an interruption of study*, or in cases of voluntary withdrawals where no exit award has been offered). *Module results for students currently interrupted can only be returned for assessments and modules completed prior to the interruption. Students cannot attempt module assessments during an interruption of study period.