

## Faculty Education Committee (FEC)

Faculty of Medicine

21 February 2022  
Confirmed Minutes

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### Present

Mr Martin Lupton, Professor Amir H Sam, Dr Sophie Rutschmann, Dr Emma Keeling, Professor Louise Donnelly, Professor Mary Morell, Dr Chris Watkins, Mr Samuel Hammond, Mr Lloyd James, Mr Daniel Lo, Ms Men-Yeut Wong, Dr Omid Halse, Professor Dorian Haskard, Professor Ken MacLeod, Mr James Wild, Mrs Nikki Boyd, Professor Sonia Kumar, Professor Helen Ward, Ms Julia Komor, Ms Alex Bonczoszek, Professor Steve Gentleman, Professor Alison McGregor, Ms. Penny Kharroubi

### Apologies

Mr Richard Viner, Mr Jeffery Vernon, Ms Vanessa Powell, Professor Laki Buluwela

#### 1. Welcome and Apologies

The Chair welcomed the attendees and apologies, as above, where noted.

#### 2. Minutes from the Previous Meeting

That the committee approved the Minutes from the previous meeting held on 20 December 2021.

#### 3. Matters Arising

With reference to item 3, SOLE, it was noted that work continued to be undertaken at College level and that an update would be provided to the committee in due course.

With reference to item 3, Requirements for Probationary Lectures, it was noted that this item was ongoing, and an update would be presented in due course.

**ACTION: Principal Teaching Fellow**

### ITEMS FOR CONSIDERATION

#### 4. Chair's update

That the new Ed-Tech lab was being developed to offer digital support to departments and the undergraduate course in their educational activities. A business plan was being put to Faculty regarding staffing and, once operational, this would be the Faculty's resource for digital activity moving forward.

That a new group, chaired by Garth Hyde, had been established to look at space and how it is shared equitably between UG and PG, how we leverage existing space efficiently, what we will need to invest in (e.g. flat floor teaching space) and how we manage demand for lab space.

That education had become the biggest single income stream for College and was soon to be the largest single income stream for medicine.

That the Marketing Recruitment and Application group (MRA), had reported that there had been more applications at this point in the year than ever before. It was noted that there the numbers of overseas students, with the exception of the EU, had continued to increase and home applicants remained steady. There was brief discussion about the breakdown of the overseas students and the Chair noted that the College was keen to ensure that it maintained a diverse student body. To ensure that the best students received places it was noted that there was the possibility for students to apply for funding.

That Registry were undertaking a review of their processes, including how complaints were handled. It was noted that at present, due to GDPI, it was not always possible to provide those who lodged a complaint with the outcome. It was noted that Registry was mindful that this could be problematic for students and that the results of the review should be completed this academic year.

### REPORTS FROM SUBORDINATE COMMITTEES

#### 5. School of Medicine Board

The committee approved the School of Medicine Board Report.

That the Head of the School of Medicine provided an update on work being undertaken on the BMA

charter and EDI. A meeting had taken place with senior members of the School's partner Trusts (including CEOs and senior managers) to discuss the recent report on student experiences of racism and discrimination. The meeting was Chaired by the Consultant who had conducted the student feedback sessions and produced the report and provided a space to hear people reflections and response to the report, to talk about the various initiatives being undertaken across the different Trusts to address these issues and to appoint student ambassadors. The meeting had been positive, and a list of actions had been agreed, notably that Trusts should appoint and notify students of trained members of staff that they can go to if they encountered racism in the workplace. Corresponding measures had been taken within the School (MedLearn, Raising Concerns and Report and Support processes) and student engagement with these processes was increasing.

**6. Postgraduate Education Board**

The committee approved the Postgraduate Education Board Report.

**7. Lee Kong Chian School of Medicine**

The committee noted the Lee Kong Chian School of Medicine report's items to noted and discussed the items for approval (below)

**7.1. The introduction of Multisource Progressive Assessment (MPA) for the first-year cohort onwards from academic year 2022-23**

That the proposal sought to reduce the reliance on a limited number of high-stakes examinations by re-calibrating the assessment load across the programme to take account of in-course assessments. Accompanying this new policy was the introduction of new assessment dashboard, which would serve as a diagnostic tool and enable students to view their progress in-year.

That there was discussion about whether plans had been made to deal with the potential stress that ranking may cause students. It was confirmed that this had been discussed and it was felt that there this would not be a problem as it would confirm what students already knew. It was further confirmed that if the changes did identify struggling students, then systems were in place, House Tutors and Academic Welfare and Support Monitoring group, to provide support.

It was further noted that the committee felt that although the change was technically a minor change, the potential implications for student experience would be major and that this should be reflected to LKC.

The committee approved this proposal.

**7.2. Minor module modifications to the Science Practical Longitudinal Course (SciP) from 2022-23**

That the proposal sought to adjust the year 1 SciP course from 2022-23 to release curriculum time to enable the implementation of the ICC proposal. This would involve removing three first year science practicals and one report to free 18.5 hours.

That the committee raised concerns about the potential loss of science content for early year students and cited the removal of the acid-base practical as a specific example. It was agreed that a meeting should be arranged with LKC to discuss the matter further before approval for this change could be given.

**ACTION: Collaborative Partnership Manager**

**7.3. The implementation of the Interdisciplinary Curriculum Core (ICC) for the first-year cohort from 2022-23 and for first and second-year cohorts from 2023-24.**

That NTU was introducing an institution-wide initiative to equip first and second-year students with transferable skills via a range of ICC courses (e.g., communication, creativity, critical thinking, design thinking, systems thinking, problem solving, collaborative and leadership skills). The proposal for the joint MBBS programme included information about how space had been created within the curriculum to accommodate this.

That the committee was supportive of this proposal subject to the outcome of the above meeting.

**7.4. Interdisciplinary Curriculum Core (ICC)**

That the proposal sought approval of an intercalating option for students who had completed year

three of the joint MBBS. There would be two options:

- NTU route: A maximum of five students per year will be offered the option to undertake a one-year master's degree at NTU
- International route: A maximum of five students per year will be offered the option of an intercalated undergraduate degree at either ICSM or Edinburgh Medical School.

The committee approved this proposal.

### **ITEMS TO NOTE**

**8. I-Explore STEMM modules**

The committee noted the I-Explore STEMM modules specifications.

**9. External Examiner Appointments Due 2021-22 and 2022-23 Academic Years**

The committee noted the external examiner appointments due in 2021-22 and 2022-23 academic years.

**10. Outstanding Postgraduate External Examiner Reports for 2020-21 Academic Year**

The committee noted the outstanding postgraduate external examiner reports from the 2020-21 academic year.

**11. Senate Minutes**

The committee noted the latest Senate minutes.

**12. Quality Assurance and Enhancement Committee (QAEC) Summary Report for Senate**

The committee noted the latest summary report from the QAEC.

**13. Faculty Education Committee Reports**

The committee noted the latest reports from the other FECs as reported to the last QAEC.

**14. Any Other Business**

There was no other business.

**15. Dates of Future Meetings**

30 May 2022