

Faculty Education Committee (FEC)

Faculty of Medicine

25 February 2019

Confirmed minutes

Present

Mr Martin Lupton (Chair), Ms Trisha Brown, Ms Nikki Boyd, Mr Dan Faehndrich, Mrs Rebekah Fletcher, Prof Steve Gentleman, Mr Gerry Greyling, Mr Chris Harris, Dr Sonia Kumar, Dr Naomi Low-Beer, Dr Jeremy Levy, Professor Alison McGregor, Professor Mary Morrell, Dr Sophie Rutschmann, Professor Sue Smith, Mr Scott Tucker, Mr Richard Viner, Professor Helen Ward, Dr Chris Watkins, Dr Michael Weatherburn, Mr Craig Meegan

Apologies

Professor Laki Buluwela, Ms. Jo Horsburgh, Mr Alejandro Luy, Ms Men-Yuet Wong

1. Welcome and Apologies

The Chair welcomed attendees to the meeting and apologies, as above, were noted.

2. Minutes of the meeting held on 10 December 2018 [MEC2018-30]

The committee approved the minutes of the last meeting.

3. Matters arising

With reference to item 4 the SOLE working group had met and it had been decided that use of SOLE should be discontinued. Discussions were on-going about how this could be achieved as a number of outstanding issues needed to be addressed. An update would be provided at the next meeting.

ACTION: Strategic Lead for Curriculum Mapping and FoM Lead for L&T Strategy

With reference to item 4 it was noted that Traffic Lights still has issues to be worked on. A discussion was held about its fit with Medicine with some members commenting that in other departments there was some correlation in between high satisfaction rates in Traffic Lights and NSA scores. This is an important area and work is ongoing with an update to be provided at the next meeting.

ACTION: President of the ICMSU

With reference to item 4 it was noted a series of feedback seminars had been held to gain a greater understanding of why feedback from female and EU citizens was lower than that of other students. At the seminars, conscious and unconscious bias was discussed, with Year 3 female students feeling particularly affected. It was also noted that women of colour felt disassociated and that EU students felt the School did not live up to their expectations. It was agreed that this kind of seminar where a good way to collect focused feedback and that they would continue. It was also agreed that the themes identified should be brought to the next FEC meeting for discussion.

ACTION: Head of School of Medicine Secretariat

ITEMS TO CONSIDER**4. Reports from Subordinate Committees****4.1. Undergraduate School Board [MEC2018-31]**

The committee approved the Undergraduate School Board Report.

4.2. Postgraduate Education Board [MEC2018-32]

The committee approved the Postgraduate Education Board Report.

4.3 Lee Kong Chian School of Medicine [MEC2018-33]

There was discussion around whether students had been consulted about the proposed changes and it was confirmed that they had. It was also noted that the admissions policy of mandatory interviews taking place in Singapore was not problematic as all applicants were from Singapore. The committee approved the report and changes.

ITEMS TO NOTE**5. Senate Minutes**

To note: the latest Senate minutes.

<https://imperiallondon.sharepoint.com/:b:/r/sites/FacultyEducationCommitteeFEC/FEC%20Papers/7.%20Senate%20-%20Unconfirmed%20minutes%2012%20December%202018.pdf?csf=1&e=iIASNR>

6. Quality Assurance and Enhancement Committee (QAEC) Summary Report for Senate

To note: the latest summary report from the Quality Assurance and Enhancement Committee.

<https://imperiallondon.sharepoint.com/:b:/r/sites/FacultyEducationCommitteeFEC/FEC%20Papers/8.%20Senate%20Agenda%2006%20February%202019%20-%20Paper%2024%20-%20QAEC%20Report.pdf?csf=1&e=fVjADP>

7. FEC Reports

To note: the latest reports from the other FECs as reported to the last QAEC.

<https://imperiallondon.sharepoint.com/:f:/r/sites/FacultyEducationCommitteeFEC/FEC%20Papers/9.%20FEC%20Reports?csf=1&e=l6Ei2U>

ANY OTHER BUSINESS**8. MSc fees**

A discussion was held over MSc fees. It was noted that academics felt there was justification for raising fees. The members were reminded that from a College perspective the FoM is loss making and thus under pressure to increase revenue. It was further noted that while funding from research had remained the stable there was considerable uncertainty about how College, as the biggest recipient of EU research funding in Europe, would be affected after Britain left the European Union. It was put forward that increasing the number of projects was a possible means of increasing income but that for this to happen there would need to be changes in how projects were found, i.e. it could become the responsibility of HoDs rather than junior staff, would need to be made. It was further suggested that identifying a certain amount of projects per year could be included in the contracts of new staff members.

9. Education Loads

A discussion took place about the perception that in the FoM teaching was something people were forced to do despite the fact that teaching loads were lower than those of other departments. It was suggested that when taking on new staff, contracts could be made clearer regarding how much teaching was expected. It was also noted that if the nature of teaching in FoM changed to an academic taking one module over the course of year this would lead to greater feelings of ownership. It was also noted that sometimes middle management and HoDs focus more on research as it brings

in a large amount of income and it was suggested that a line be added to departmental budgets indicating the amount of income derived from teaching.

10. Sexual Assault Guidelines

It was noted that in the case of a sexual assault being reported a new flow chart had been made available clarifying who to contact in what situation. Dealing with this issue was complicated by there being three regulatory bodies, including the OIA, that all offer recommendations. The matter is ongoing with admissions.

11. Dates of Future Meetings

The committee noted the proposed meeting dates for 2019/20;

23 September 2019, 58 Prince's Gate

09 December 2019, 58 Prince's Gate

24 February 2020, 58 Prince's Gate

20 April 2020, 58 Prince's Gate