1. Introductions

SB welcomed Fiona Sandford, interim Associate Dean of Programmes for the Business School, and Nick Burstow, the new Deputy President (Education) ICU to their first OLIG.

2. Minutes of the June meeting

The minutes from June 19th were approved by the group with no changes.

SB asked for an update on Item 2 from GS regarding the Digital Strategy: GS confirmed he was working with the Communications team to produce a brochure version which he hopes will be ready in September.

3. Terms of Reference and Membership

These were approved by the group. They can be found on the Online Learning Innovation Group webpages.

4. Space update

SB provided some context, explaining that space is being reviewed across a number of different areas, involving Chris Banks, Neil Alford, and Michael Lytrides to ensure existing space is used efficiently, shared between departments where possible, and to update and refresh where necessary. Architects Allies and Morrison (involved with White City) will at some point soon be looking at space on the South Kensington Campus as well.

Within this, GS has been exploring options for the Digital Learning Hub (DLH), presenting his vision for the Hub (including a flexible working space, active classroom, a studio, and portable equipment), what the space will allow them to produce, and timelines: he hopes the space will be ready for the 3rd October 2017, but there is a degree of flexibility with this date. GS was keen to emphasise that the DLH would be designed to facilitate and enable people and faculties to work together, rather than imposing a hierarchical structure on
progress. Further details can be found in the slides circulated following the meeting. The group was invited to comment and raise questions.

DJ wanted to check that as projects unfold, there will be room for modification and improvement based on feedback – GS confirmed this would be the case. DJ also asked about Quality Assurance, and how the development of these new programmes would be monitored. At present, existing structures are being used, and SB confirmed that OLIG would continue to monitor proposals.

SB reiterated the importance of collaboration, and harnessing the insights and best practice that is already present at Imperial. The group agreed that interdisciplinary projects were positive, and that the Institutes would therefore have a central role going forwards as well.

NB was asked for his thoughts about the student perspective, and said that he was excited to see more cross-faculty and departmental communication, with a view to connecting up pockets of excellence across the College.

OM raised the question of how new lecturers joining College would be made aware of these facilities. SB cited the University of British Columbia as an example of good practice, pairing up new lecturers with existing members of staff who have changed their teaching in order to pass on their knowledge and experience.

OM and EM asked Gideon to give a similar presentation at their respective Learning and Teaching Committees within the Faculty of Engineering and the Faculty of Natural Sciences.

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<th>5. Portfolio update</th>
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<td>GS provided an overview of the 33 projects currently in the pipeline, including agreed proposals and early stage ideas. There was some discussion about the platforms which would be used to deliver these courses, and whether there will be a balance between those produced by edX and Coursera, or whether other platforms might also be considered. GS emphasised that he would like to remain platform agnostic, and intends to use the platform which will be best for each particular course. Further details can again be found in the slides circulated following the meeting.</td>
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The proposed MSc from the Business School in Business Analytics was approved. DL explained that whilst developing this course, the Business School had revisited their approach to catering for a different audience, making use of new pedagogical processes to provide more immediate support and feedback to students, and making greater use of teaching assistants.

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<th>4. AOB/ future meetings</th>
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<td>MS raised the question of how the projects that received Innovation Grants will feed into this committee, or whether they should report back elsewhere. SB agreed that the oversight and structure, and whether their ideas can be implemented across College and beyond needs to be clarified. It was also suggested that those with digital content come to OLIG to present their progress.</td>
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The next meeting will take place on Monday 2nd October (deadline for papers 22nd September)