

IMPERIAL COLLEGE LONDON

ORDINANCE A3

NOMINATION, ELECTION AND CO-OPTION OF MEMBERS OF THE COUNCIL

SENIOR STAFF MEMBERS

1. The four members of the Council appointed from the senior staff of the College under the terms of Statute 3(1)(a) shall be the Faculty Deans and the Dean of the Imperial College Business School.
2. In accordance with Statute 8(4), the Faculty Deans and the Dean of the Imperial College Business School will be appointed by the Council, on the recommendation of the President. The selection panels for these posts will normally include one external member of the Council, appointed by the President in consultation with the Chairman.
3. The four members of the Council appointed from the senior staff of the University under the terms of Statute 3(1)(a) shall also be ex-officio members of the Provost's Board, as set out in Ordinance A11.

CASUAL VACANCIES

4. In the event of a vacancy occurring on the Council before the end of the period of co-option of an External Member, the Council will co-opt a person to fill that vacancy. Any person co-opted to fill such a casual vacancy shall commence his period of office immediately, but his appointment shall be deemed to have commenced on the following 1 October for the purposes of determining that member's eligibility for further periods of membership of the Council in accordance with Statute 3(2)(c).

ELECTED STAFF MEMBER

5. The elected staff member is an experienced Professor who, having been elected by the academic staff members of the College enjoys the confidence of his or her colleagues and may therefore be expected to act as a conduit for academic opinion which complements that coming through the normal management structure.
6. The persons eligible to stand for election to the Council are professors who are, or have been, elected College Consul for a minimum of two years or who have been (but are not currently) heads of academic departments or medical divisions for a minimum of two years

7. The electorate for the elected staff member of the Council shall be the academic staff employees of the College with the status of Professor, Assistant Professor, Associate Professor, Reader, Senior Lecturer or Lecturer.
8. No later than the end of the Spring Term in the session preceding that in which a vacancy will occur, the Clerk to the Council shall invite nominations for election to the Council by notice in writing to all members of the academic staff eligible to stand for election. Each person nominated for election to the Council shall be nominated by two members of the academic staff of the College, and nominations must reach the Clerk to the Council in writing by the closing date given in the notice, which shall be not less than three weeks from the date of that notice. The person nominated must confirm in writing by the closing date that he or she is prepared to stand for election.
9. If only one nomination is received to fill the vacancy on the Council, that person will be declared elected without a ballot.
10. If more than one nomination is received, a ballot will be held. The ballot notice shall include in each case only the candidate's name and permanent appointment in the College (that is without civil honours, academic and professional qualifications or temporary College appointments), together with the names of the proposer and seconder. Included with the ballot notice will be a brief *curriculum vitae* in respect of each candidate. The ballot notice must state the closing date for the election, which shall be not less than three weeks from the date of that notice. The person to be elected shall be determined by the operation of the single transferable vote system.
11. As soon as possible after the closing date for the election, the Clerk to the Council shall inform the candidates, their proposers and seconders of the result which shall also be announced in a College Notice to be issued as soon as possible thereafter.

Approved by the Council 23 March 2007

Effective from 8 July 2007

Revisions approved by the Council: 24 September 2010

Effective from 16 March 2011

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