

NOMINATIONS COMMITTEE

TERMS OF REFERENCE

1. To keep under review the membership of the Council, the Court and of the Council's Committees.
2. To recommend to the Council external members for co-option to the Council.
3. To recommend to the Council persons for co-option to the Court.
4. To recommend to the Council persons for nomination by those Appointing Bodies requesting nominations to be made for them.
5. To make recommendations to the Council for the membership and terms of reference of a separate Search Committee for the identification of a new President or Provost in good time before the termination of the President's or Provost's term of office, or on notification of the President's or Provost's resignation.
6. To make recommendations to the Council for the membership and terms of reference of a separate Search Committee for the identification of a new Chairman in good time before the termination of the Chairman's final term of office, or on notification of the Chairman's resignation, and to make recommendations to the Council for the role description and person specification for the Chairman before the Search Committee begins its search.
7. To recommend to the Council such additional definition of terms as may be necessary to facilitate the procedures for the appointment, election and co-option of persons to the Court and Council.
8. To recommend to the Council the appointment of persons to other external bodies in cases where the Council is the Appointing Body.
9. The Committee's recommendations for appointments to the Court and Council and to other bodies shall be made to the Council as and when required.

CONSTITUTION

9. **Members**
 - a. The Chairman of the Council (Chairman)
 - b. Three external members of the Council, appointed by the Council

c. Three senior staff and/ or *ex-officio* members of the Council, not including the elected member of the staff or the Imperial College Union President, appointed by the Council.

10. **Secretary**

The Clerk to the Council

MEETINGS AND REPORTING

11. The Committee shall meet as required.

QUORUM

12. The quorum shall be the Chairman and two other members, including at least one external member and one staff or ex-officio member.