RESIDENT INFORMATION
GREAT EXHIBITION ROAD FESTIVAL 2019
28 to 30 June 2019

Firstly, thank you to all residents who have engaged with us during our consultation with a number of groups about the Great Exhibition Road Festival over the last few months. The quality of life of local residents is important to all of us, as the partners involved in the festival, and in planning this event we have been working with resident associations and local authorities to minimise any potential negative impacts. We thank all of you as our neighbours in advance for your invaluable cooperation.

We are pleased to provide further, more detailed information about the Festival taking place on the 28-30 June. In order to prepare the site and provide a safe, enjoyable experience for visitors, we have needed to prepare plans to manage vehicle access on Exhibition Road during certain times. The information below has specific details about the festival and information for local residents on these plans, and how and when they will affect access to the road, including parking, on the affected days.

These plans have been drawn up by the experienced, professional team of production crew, traffic management staff and security teams who are helping to manage the Festival. These plans have been agreed with the Royal Borough of Kensington and Chelsea (RBKC), Westminster City Council (WCC), the police, and other key agencies. The main priority in all cases has been the safety of residents, festival staff and visitors.

Please do not hesitate to get in touch if you have any queries comments or suggestions – our contact details are at the end of the letter.

EXPLORE THE EXTRAORDINARY
On the weekend of 28-30 June, The Great Exhibition Road Festival 2019 will celebrate curiosity, discovery and exploration on and around Exhibition Road in South Kensington. This free public event is a collaboration between 21 major institutions and organisations including Imperial College London, the Natural History Museum, the Science Museum, the V&A and the Royal Albert Hall. The Festival is inspired by the 200th anniversary of the births of Queen Victoria and Prince Albert, and the Great Exhibition of 1851 itself, the founding vision for ‘Albertopolis’.

From our world to new worlds, from drones to design, and from symphony orchestras to brass bands, we hope you will join us for a festival that brings together science and the arts. There will be a unique programme of creative workshops, talks, exhibitions and performances plus hundreds of hands-on activities including robots, interactive zones and virtual-reality headsets. There are activities to explore across all the extraordinary institutions, galleries and museums of Exhibition Road and beyond, too.

On Friday 28 June, the Festival will begin with a series of events inside several of the participating cultural venues, such as the Lates in the Museums on Exhibition Road.

Then on Saturday 29 and Sunday 30 June, the Great Exhibition Road Festival will take place outside on Exhibition Road between 11:00-17:00. If you would like to attend the Festival, please make sure you register for free. This will ensure you receive the latest Festival updates, a first look at the full
programme, and exclusive opportunities to book onto popular talks and behind-the-scenes tours. Visit: www.greatexhibitionroadfestival.co.uk

ROAD CLOSURE
The section of Exhibition Road between Cromwell Road up to Prince Consort Road will be closed to all traffic except as noted below, at the times listed. Please see the attached map showing which part of the road will be closed.

The southern end of the closed section of Exhibition Road will not be open at all, remaining closed to all traffic (aside from emergency vehicles) during the road closure times. Further details of these arrangements are outlined below.

Road closure times:

➢ 7am-8pm Saturday 29 June (re-opened for the evening)
➢ 8am-10pm Sunday 30 June (re-opened for the evening)

RESIDENTS’ ACCESS
The main exception to the road closure plans is access for vehicles needed by residents (for further details on these, see below) who live South of Princes Gardens on Exhibition Road (including Princes Gate Mews). This access will be maintained throughout the road closure.

However, due to security requirements, and the large numbers of festival visitors expected, this access for residents will be managed by means of a staffed entry and exit point via the northern end of the closed section of Exhibition Road.

Access for vehicles needed by residents in Princes Gardens will be via Ennismore Gardens.

A ‘holding area’ for vehicles will be set up at the northern access point of the closure.

WORKING HOURS
The setting up and removal of festival infrastructure along Exhibition Road, in the Cromwell Road up to Prince Consort Road section, will only be within permitted working hours as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Details</th>
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<tbody>
<tr>
<td>Friday 28 June</td>
<td>8am – 8pm</td>
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<tr>
<td></td>
<td>07:00 – 11:00 festival set up (quiet work only before 08:00)</td>
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<td></td>
<td>11:00 – 17:00 <strong>event hours</strong> (festival open to the public)</td>
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<td>17:00 – 20:00 preparations for next day</td>
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<tr>
<td>Saturday 29 June</td>
<td>08:00-11:00 festival set up</td>
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<tr>
<td></td>
<td>11:00 – 17:00 <strong>event hours</strong> (festival open to the public)</td>
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<td>17:00 – 22:00 festival close down (quiet work only after 20:00)</td>
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<td>Sunday 30 June</td>
<td>08:00 – 18:00 festival close down continues</td>
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<tr>
<td>Monday 1 July</td>
<td>08:00 – 18:00 festival close down continues</td>
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Access for all vehicles will be maintained:
• all day Friday 28 June and Monday 1 July
• overnight Friday 28 June, Saturday 29 June and Sunday 30 June
• pedestrian access will be maintained throughout

PARKING BAY SUSPENSIONS
As well as restricting the road to certain traffic, parking bays will be affected and we have worked on a plan to manage these with the relevant councils. The enclosed map provides an overview of the parking suspensions affected on Exhibition Road. In summary the bays are suspended as follows:

- The length of Exhibition Road from Cromwell Road to Prince Consort Road roundabout
- Suspensions will be from 10:00 on Fri 28 June to 18:00 Mon 1 July
- The bays are being relocated in agreement with the RBKC and WCC parking teams.
- We will release parking bays on Mon 1 July by 18:00, or as soon as we have cleared festival infrastructure and when it is safe to do so – whichever is earliest.

**ACCESS PROCEDURES**

**Residents on Exhibition Road who live South of Princes Gardens (including Princes Gate Mews)**

Residents will have personal vehicular access to their property at all times, but we kindly ask that residents, where possible, limit their requirements for vehicle access during the Festival, due to the security and safety needs regarding our Festival visitors.

We will be managing vehicle access by residents during the road closure times as follows:

- A unique ‘vehicle pass’ will be issued to ensure efficient entry through the security procedures.
- Vehicle entry and exit will be at the Prince Consort Road roundabout access point, at the northern end of the closed section of Exhibition Road.
- Vehicles will be escorted on and off site by our traffic management team via this access point – this is necessary to manage crowd safety and to ensure a safe site for people working, living and visiting the road during this time.
- Vehicles may be asked to wait for up to 15 minutes at the access point, while we move Festival visitors in order to create a safe escorted route through the Festival crowds.

**Visitors**

- Others who require vehicle access to visit residents on Exhibition Road will only be permitted access where this is for **essential health and access needs** or in pre-agreed special circumstances.
- Please register your essential visitor vehicles via festival@imperial.ac.uk in advance as outlined below and we will issue you with a vehicle pass. This will be different to the residents’ pass.

**Deliveries**

- Deliveries during road closure times will only be permitted before 9am. Please book any deliveries before this time.
- Deliveries after 9am will be asked to park in the holding area at the northern access point and walk their deliveries down to the delivery address.
- Due to security requirements, we may check with residents at the delivery address to ensure that a delivery was expected, before allowing the delivery to be walked down.

**Taxis**

- Taxis will be asked to stop in the holding area at the access point and drop off residents (or visitors to residents) there.
- If a resident has mobility difficulties and requires direct access to their property, please ensure you have registered that you will need access via festival@imperial.ac.uk. We can make arrangements for taxis, regardless of whether the vehicle registration number is known.

**Emergency Vehicles**

Emergency Vehicles will be given access at all times and will be given priority over all other vehicles.

**Public transport**
We are finalising details of bus routes and management of visitors through the local underground stations with the relevant authorities, including Transport for London, and will provide further information on this in a future information sheet.

**IN ADVANCE – OUR REQUEST TO YOU**

In order that we can smoothly manage this large logistical operation and comply with security requirements, we need to ask residents to please inform us in advance of any vehicle access requirements.

We need this information to manage the vehicle pass system as outlined above, so that we can ensure quick, safe and easy access. Please therefore email festival@imperial.ac.uk and provide:

1. The resident’s or essential visitor’s name/s
2. The relevant address
3. Either the vehicle registration number, or indicating that it will be a taxi
4. The date and time of access required
5. A mobile number for contact on the day, preferably of the main resident involved

- We need to ask for all requests to be submitted by **Monday 24 June 2019**.
- If we have your request by then, we can deliver a vehicle pass to your address during the week of 24 June 2019. As mentioned, there will be different vehicle passes for residents and for essential visitors.

**ON THE DAY – WHAT YOU CAN EXPECT**

- Vehicles for which the relevant pre-arrangements have been made, as above, should arrive at the Prince Consort Road roundabout access point, at the northern part of the closure.
- Here there will be security staff waiting to escort vehicles, at all times when the road closure is in place.
- We kindly ask that all drivers listen to instructions from the festival staff and security teams.
- This may involve being asked to wait while security clear a safe route for the vehicle.
- Security staff will then walk vehicles through the Festival area.
- Residents without private or on street parking will need to drop off/unload and then will be escorted back via the same entry point, with Festival staff supervising throughout.
- Vehicles will also exit via the Prince Consort Road roundabout access point.

**Please note in particular:**

In the case that the event is so crowded that vehicle access is not safe, vehicle access will not be deemed possible, until circumstances change and the Events Team decide it is safe to do so. In this instance residents may have to wait for more than 15 mins.

If you have not applied for a pass, then you will be asked for identification (ID) and will be asked to pull over into the holding area before entering the site. Access will then need to be arranged and may take more than 15 minutes. Please note this is a strict security requirement. We ask that residents have a form of ID which shows showing their name and address, such as a driving license, bank statement, council tax statement, utility or bill.

Should you have any queries on festival days, then you can contact the Production Office on 07928 288976 between

- 07:00 – 18:00 Saturday 29 June
- 08:00 – 18:00 Sunday 30 June
Or you can speak to Festival staff, in particular those staffing the road access points, who will be there throughout the closure times.

If you have queries or concerns please visit www.imperial.ac.uk/festival-consultation for up to date information or email us at festival@imperial.ac.uk

Two weeks before the Festival we will circulate further information and reminders.

The Great Exhibition Road Festival team and partners are grateful for your co-operation during this event and we look forward to welcoming you to this new and exciting Festival.

Kind regards

The Great Exhibition Road Festival Team
29 & 30 JUNE 2019
ROAD CLOSURE PLAN AND
RESIDENT PARKING BAY SUSPENSIONS

Road Closure times:
07.00 until 20.00 on Sat 29 June
08.00 until 22.00 on Sun 30 June
Road to re-open overnight. Access to residents properties maintained for residents who live South of Princes Gardens on Exhibition Road including Princes Gate Mews.

Parking suspension times:
10.00 on Fri 28 June until
18.00 on Mon 1 July
All parking suspended on Exhibition Road