

Declaring a medical condition or disability for College accommodation

Declaration at the point of application

If a student would like their medical condition or welfare need to be taken into account during the allocation of College accommodation, it is essential that they disclose this in their accommodation application on ACCHUB (Accommodation Hub). If it is disclosed at a later date the College cannot guarantee that a room will be available that is suitable for their needs.

Students who declare a medical condition during their accommodation application will be asked to provide medical evidence to support their claim. This evidence needs to directly relate to their needs in accommodation. Students submitting medical certificates from abroad must get them translated to English by an official translator, including the full details of their condition, any medication they are taking, and the length of time that the professional has been treating them.

Declaration immediately after receiving an offer of accommodation

If, after receiving an offer of accommodation, a student declares that they have a medical condition or welfare need that affects their accommodation, and/or their current allocation is not appropriate for their needs, they will be required to:

- Contact the Hub in writing to explain their condition: accommodation@imperial.ac.uk
- Provide a medical certificate as part of the email, supporting their claim

The Student Hub will then pass on the request and the medical certificate to a College nominated GP surgery, where a qualified doctor will decide whether to uphold or refuse the request. The Student Hub will then notify the student via email of this decision.

Should the request be upheld, the move will be subject to availability. As the disclosure had been made after the accommodation offers have been issued, it is highly likely that the halls will be full. Depending on availability, the Student Hub will make a second offer of accommodation to the student: this will be the only other offer that they will receive. If this second offer is refused or refuted, the student will be advised to find alternative accommodation.

Declaration at any time after the first month of the academic year

If a student declares that they have a medical condition or welfare need that affects their accommodation, and/or their current allocation is not appropriate for their needs, they will be required to:

- Contact the Hub in writing to explain their condition: accommodation@imperial.ac.uk
- Provide a medical certificate as part of the email, supporting their claim

The Student Hub will then pass on the request and the medical certificate to a College nominated GP surgery, where a qualified doctor will decide whether to uphold or refuse the request. The Student Hub will then notify the student via email of this decision.

Should the request be upheld, the move will be subject to availability. As the disclosure had been made after the start of term, it is highly likely that the halls will be full. Depending on availability, the Student Hub will make a second offer of accommodation to the student: this will be the only other offer that they will receive. If this second offer is refused or refuted, the student is advised to find alternative accommodation.

Please note: The Student Hub will not disclose the information provided to anyone, including family members, without the student's direct, explicit and written consent.