# Research Student Assessment: Mid-First Year Report Form

#

Name: Start date:

Supervisor(s): Section:

**Evaluation to be completed by the Supervisor** *(please circle as appropriate, if starred response please give details/agreed action*)

Attendance: Excellent / good / satisfactory / unsatisfactory\*

Commitment: Excellent / good / satisfactory / unsatisfactory\*

Awareness of Literature: Excellent / good / satisfactory / unsatisfactory\*

Presentation skills (written and oral): Excellent / good / satisfactory / unsatisfactory\*

Overall Progress: Excellent / good / satisfactory / unsatisfactory\*

Has a satisfactory PhD project plan been agreed with the student: Yes / No\*

Is the student on track to complete the **Early Stage Assessment (report & oral examination)**

**within 9 months**: Yes / No\*

Note: students following the direct PhD registration route must complete the **Early Stage Assessment**

before the end of 9 months of initial registration.

Is the student on track to undertake required **Graduate School / Language Training**: Yes / No\*

Students are required to undertake a minimum of 4 courses, each from a different domain in the Underpinning Skills phase OR the Research Skills & Development (RSD) course plus one other course which can be from any domain in the Underpinning Skills phase.

Non-native English speakers are required to pass the College English language test prior to continuation to PhD. This must be completed within 9 months of initial registration (before the end of the Early Stage Assessment).

**Supervisor’s General Comments**

**Student’s General Comments, including identification of any issues which need to be addressed** (Students may also submit a confidential report directly to the Director of Postgraduate Research)

Student’s signature …………………………….. Date ……………………..

Supervisor’s signature………………………….Date …………………….

# Research Student Assessment: End of First Year Report Form

#

Name: Start date:

Supervisor: Section:

**Evaluation to be completed by the Supervisor** *(please circle as appropriate****, if starred response please give details/agreed action in space provided***)

Attendance: Excellent / good / satisfactory / unsatisfactory\*

Commitment: Excellent / good / satisfactory / unsatisfactory\*

Awareness of Literature: Excellent / good / satisfactory / unsatisfactory\*

Presentation skills (written and oral): Excellent / good / satisfactory / unsatisfactory\*

Overall Progress: Excellent / good / satisfactory / unsatisfactory\*

Student’s Early Stage Assessment completed (report and oral examination): Yes / No\* / In progress\*

Note: it is a College requirement that students have their continuation viva within 9 months of registration. If there are special circumstances necessitating a delay, please contact the Director of Postgraduate Research in advance.

Is the student on course to complete the Graduate School Training courses: Yes / No\*

Note: Students are required to undertake a minimum of 4 courses, each from a different domain in the Underpinning Skills phase OR the Research Skills & Development (RSD) course plus one other course which can be from any domain in the Underpinning Skills phase.

**Supervisor’s General Comments**

**Student’s General Comments, including identification of any issues which need to be addressed** (Students may also submit a confidential report directly to the Director of Postgraduate Research)

Student’s signature …………………………….. Date ……………………..

Supervisor’s signature………………………….Date …………………….

# Research Student Assessment: Mid-Second Year Report Form

#

Name: Start date:

Supervisor: Section:

**Evaluation to be completed by the Supervisor** *(please circle as appropriate,* ***if starred response please give details/agreed action in space provided***)

Attendance: Excellent / good / satisfactory / unsatisfactory\*

Commitment: Excellent / good / satisfactory / unsatisfactory\*

Awareness of Literature: Excellent / good / satisfactory / unsatisfactory\*

Presentation skills (written and oral): Excellent / good / satisfactory / unsatisfactory\*

Overall Progress: Excellent / good / satisfactory / unsatisfactory\*

Student’s written report for Continuation viva (**Late Stage Review**) submitted to supervisor within 18 months: Yes / No\*

Continuation (**Late Stage Review**) viva date ………………..

Note it is a College requirement that students complete the Late Stage Review before the end of 24 months of initial registration. If there are special circumstances necessitating a delay in transfer, please contact the Director of Postgraduate Research in advance.

**Supervisor’s General Comments**

**Student’s General Comments, including identification of any issues which need to be addressed** (Students may also submit a confidential report directly to the Director of Postgraduate Research)

Student’s signature …………………………….. Date ……………………..

Supervisor’s signature………………………….Date …………………….

# Research Student Assessment: End of Second Year Report Form

#

Name: Start date:

Supervisor: Section:

**Evaluation to be completed by the Supervisor** *(please circle as appropriate,* ***if starred response please give details/agreed action in space provided*)**

Attendance: Excellent / good / satisfactory / unsatisfactory\*

Commitment: Excellent / good / satisfactory / unsatisfactory\*

Awareness of Literature: Excellent / good / satisfactory / unsatisfactory\*

Presentation skills (written and oral): Excellent / good / satisfactory / unsatisfactory\*

Overall Progress: Excellent / good / satisfactory / unsatisfactory\*

Is the student on course to complete his / her studies by the end of Year 3: Yes / No\*

Has the student completed the Graduate School training courses: Yes / No\*

Has the student completed any required Language Training courses: Yes / No\* / not applicable

**Supervisor’s General Comments**

**Student’s General Comments, including identification of any issues which need to be addressed** (Students may also submit a confidential report directly to the Director of Postgraduate Research)

Student’s signature …………………………….. Date ……………………..

Supervisor’s signature………………………….Date …………………….

# Research Student Assessment: Mid-Third Year Report Form

#

Name: Start date:

Supervisor: Section:

**Evaluation to be completed by the Supervisor** *(please circle as appropriate,* ***if starred response please give details/agreed action in space provided***)

Attendance: Excellent / good / satisfactory / unsatisfactory\*

Commitment: Excellent / good / satisfactory / unsatisfactory\*

Awareness of Literature: Excellent / good / satisfactory / unsatisfactory\*

Presentation skills (written and oral): Excellent / good / satisfactory / unsatisfactory\*

Overall Progress: Excellent / good / satisfactory / unsatisfactory\*

Writing up status form submitted? Yes / No\*

PhD Exam Entry form submitted? Yes / No\*

(must be submitted 4 months prior to completion date)

**Supervisor’s General Comments**

**Student’s General Comments, including identification of any issues which need to be addressed** (Students may also submit a confidential report directly to the Director of Postgraduate Research)

Student’s signature …………………………….. Date ……………………..

Supervisor’s signature………………………….Date …………………….

# Research Student Assessment: End of Third Year Report Form

#

Name: Start date:

Supervisor: Section:

**Evaluation to be completed by the Supervisor** *(please circle as appropriate,* ***if starred response please give details/agreed action in space provided***)

Attendance: Excellent / good / satisfactory / unsatisfactory\*

Commitment: Excellent / good / satisfactory / unsatisfactory\*

Awareness of Literature: Excellent / good / satisfactory / unsatisfactory\*

Presentation skills (written and oral): Excellent / good / satisfactory / unsatisfactory\*

Overall Progress: Excellent / good / satisfactory / unsatisfactory\*

Writing up status form submitted? Yes / No\*

Expected date of thesis submission ……………………… Date of Viva ……………………….

Reasons if continuation beyond three years:

**Supervisor’s General Comments**

**Student’s General Comments, including identification of any issues which need to be addressed** (Students may also submit a confidential report directly to the Director of Postgraduate Research)

Student’s signature …………………………….. Date ……………………..

Supervisor’s signature………………………….Date …………………….

# Research Student Assessment: Mid Fourth Year Report Form

#

Name: Start date:

Supervisor: Section:

**The College monitors PhD completion rates and in particular records the proportion of students submitting within 4 years of registration for the MPhil/PhD programme. It is therefore particularly important that, even if you have been awarded a 4 year bursary, you submit your thesis within 4 years of registration.**

Reasons for continuation of PhD studies beyond three years:

PhD Exam Entry form submitted? Yes / No\*

Expected date of thesis submission ………………………

Expected date of Viva ……………………….

**Supervisor’s General Comments**

**Student’s General Comments, including identification of any issues which need to be addressed** (Students may also submit a confidential report directly to the Director of Postgraduate Research)

Student’s signature …………………………….. Date ……………………..

Supervisor’s signature………………………….Date …………………….