

1. Video guide to Library Search



2. Limit your search results to Civil Engineering Department Library items




An effective way of limiting your search results to items only held in the Department Library is to use the 'Library' filter in the sidebar:

A screenshot of a library search result for the book 'Bridges' by Richard Louis Cleary. The result shows the book cover, title, author, and publisher information. Below the book details, there is a green bar indicating the location: 'Available at Civil Engineering Department Library Main collection (624.21(091) CLE (STANDARD))'. To the right of the main result area is a sidebar with a 'Library (Imperial College London)' section. Under this section, 'Civil Engineering Depart...' (318) is circled in red, and a red arrow points from the text above to this option. Other library options listed are 'Central Library (117)', 'Hammersmith Library (1)', and 'Silwood Park Library (1)'. The top of the sidebar shows 'PAGE 1 1,022,974 Results'.

The Department Library will also display as the first location below any item which is not held in any other college library.

3. Find titles with copies held in multiple libraries

If you do not wish to limit your results to the Department Library only, then items held in multiple libraries will **not** display all of their locations in your results list:

2  BOOK
Craig's soil mechanics
Knappett, Jonathan. ; Craig, R. F. (Robert F.)
London : Spon 2012 8th ed. ISBN 0415561256 ; ISBN 9780415561259 ; ISBN 0415561264
Available at Central Library Level 4 (624.151 KNA) and other locations
Online access  

Clicking on either the **title** or '**Available at...**' line will then open the item's full record, displaying all of its locations for you to compare:

Central Library > **Level 4** > **624.151 KNA**
(10 copies, 1 available, 0 requests)

Civil Engineering Department Library > **Main collection** > **624.13 CRA (STANDARD)**
(1 copy, 0 available, 0 requests)

Civil Engineering Department Library > **Restricted loan** > **624.13 CRA (RESTRICTED)**
(1 copy, 0 available, 0 requests)