Teaching Information

Tony Field and Fariba Sadri
Lectures Timing and Timetables

- [https://www.imperial.ac.uk/timetabling/calendar/](https://www.imperial.ac.uk/timetabling/calendar/)
- Also at [https://timetable.doc.ic.ac.uk/all/?field=class](https://timetable.doc.ic.ac.uk/all/?field=class)
- Most teaching weeks 2-9
- Week 10 for revision
- Week 11 for exams
- You can do revision lectures in week 10
- Changing timetable would be very hard at this point
- Even moving the odd lecture/tutorial would be very hard
Timetable cntd.

- A full course is 28 hours.
- For a full course you have 32 hours timetabled.
- A half course is 14 hours.
- For a half course you have 16 hours timetabled.
- So you have some spare hours.
Recording Lectures

- Optional for lecturers
- Students favour it
- The system we use is called Panopto
- Panopto is enabled in all of our lecture rooms and this year set to record all lectures by default (unless you explicitly opt-out of using the system)
- If you want to opt out please email Damian (d.cerase@imperial.ac.uk)
• Panopto "Getting Started" training session - 10th Oct @ 1pm in ACEX 250
Courseworks

Set on CATE

https://cate.doc.ic.ac.uk/personal.cgi?keyp=2018:

• Also lecture notes and tutorials and solutions are put on CATE.
• Students submit their courseworks via CATE.
Courseworks cntd.

• Not too heavy
• All marked and returned to students in time for their revision
• Feedback
• The weighting differs for UGs and PGs and for different courses
Helpers – Teaching Assistants

PhD Scholars:

- Computer vision (316) (term 1) Wenjia Bai
  - Vlontzos, Athanasios (new)
- Machine learning (395) (term 2) Antoine Cully
  - Pedro Martínez Mediano,
  - Nuri Cingillioglu,
  - Daniel Pace (new)
- Deep Learning (460) (term 2) Michael Bronstein
  - Nuri Cingillioglu,
  - Daniel Pace (new)
- NLP (490H) (term 2) Lucia Specia
  - Vlontzos, Athanasios (new)
- Logics for Strategic Reasoning in AI (498H) Francesco Belardinelli
  - none assigned yet
Helpers cntd.

Other PhD helpers:

GTAs (Graduate Teaching Assistants)

https://tsc.doc.ic.ac.uk/vacancies.cgi?key=2018:Autumn-1:tutorials
Exams

• They are in Dec and March (and for some courses also in Jan and May)
• Call for questions for term 1 courses will go out soon - Deadline usually November
• Call for questions for term 2 courses will go out later - Deadline usually February
• Second examiners
• Second marking
• Dec exams marked by Jan
• Rest of the exams marked by June
• Helping students prepare for exams
Coursework versus Exam

• The equivalent of one exam question must be similar to the coursework.
Sole, NSS, PTES

• Sole: Student/Module survey at the end of each term
• NSS:
  – Final year UG Overall Survey
  – Published nationally
  – Everyone takes it very seriously
• PTES:
  – PG Overall Survey
  – College takes it very seriously
• In addition you can also do your own survey
PT, PMT, PPT

• Personal tutoring for UGs
• Personal tutoring for PGs
• PMT/PPT
• UTA responsibilities and yours
• Approving UTA expenses
Project Supervision

• Many types
  – UG Group
  – UG Individual
  – PG Group
  – PG Individual
  – PG ISO (Independent Study Option)

• Responsibilities

• Assessments:
  – Mid point
  – Last week of June for UGs
  – Mid Sep for PGs
UG Interviews

• These happen in terms 1 and 2
• The first interview day is on the 7th of November
• https://dbc.doc.ic.ac.uk/teachingdb/interviews/
  to enter your availability
• Deadline for this was Sunday 7th October
Updating Courses
Proposing New Courses

• Informal
• Formal