Brief Overview

Discussing:
• Support at Imperial
• Processes
• Our expectations
• Your wellbeing

Welcome!

Please ask questions
Dr Thomas Lancaster

MSc Related Roles
PGT Senior Tutor
Department Disability Officer
Project Coordinator
(MSc/ISO/Group Projects)
Academic Integrity Officer
Department Contacts
Senior Tutor (Me)

Overall responsibility for academic and pastoral care of PGT students in the Department

You can always speak to me in confidence
My Relationship With You

You are a student on postgraduate course, so I intend to treat you as such.
Personal Tutor

• The first person you should speak to for advice about non-academic issues
• Two small group meetings per term
• Individual meetings as you need them
First Personal Tutor Meeting

Today at 11am!

Check your email for details
Some Personal Tutors may have had to rearrange this
If you need to know who your Personal Tutor is, please check on the Teaching Database
## Other Contacts

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PGT Director Of Studies</strong></td>
<td>Dr Fariba Sadri</td>
<td><a href="mailto:f.sadri@imperial.ac.uk">f.sadri@imperial.ac.uk</a></td>
</tr>
<tr>
<td><strong>MSc Advanced Computing/Specialisms Year Coordinator</strong></td>
<td>Dr Timothy Kimber</td>
<td><a href="mailto:timothy.kimber06@imperial.ac.uk">timothy.kimber06@imperial.ac.uk</a></td>
</tr>
<tr>
<td><strong>MSc Computing Year Coordinator</strong></td>
<td>Dr Fidelis Perkonigg</td>
<td><a href="mailto:f.perkonigg10@imperial.ac.uk">f.perkonigg10@imperial.ac.uk</a></td>
</tr>
<tr>
<td><strong>MSc AI Year Coordinator</strong></td>
<td>Dr Robert Craven</td>
<td><a href="mailto:robert.craven@imperial.ac.uk">robert.craven@imperial.ac.uk</a></td>
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College Support Services
Disability Advisory Service

“The Disability Advisory Service (DAS) is here for all students, at all levels of study, who have or think they may have a disability. This includes specific learning difficulty (dyslexia, dyspraxia ADD AS etc), long term health conditions as well as mobility and sensory impairments and temporary issues such as broken limbs. Our advisors are able to recommend, and fund, the reasonable adjustments necessary to enable you to study effectively. We operate an ‘no question too small’ policy so do feel free to make an appointment for a chat in order to discuss how we can help.”

Disability Advisory Service
https://www.imperial.ac.uk/disability-advisory-service
Department Disability Officer

Liaison with the Disability Advisory Service
Responsibility for local support arrangements within the Department

(my role alongside Senior Tutor)
Student Counselling Service

Free and confidential service

“The Student Counselling Service provides brief individual counselling, for registered students at the College for any personal issue/s that may be affecting your wellbeing. These might include academic problems, low mood, anxiety, depression, relationship issues, loneliness, bereavement, issues around sexuality, self-esteem or self-harm.”

https://www.imperial.ac.uk/counselling/
Student Hub

Location: Level 3, Sherfield Building

Services: One stop shop:

Accommodation
Tuition Fees
Student Records
International Student Enquiries
Special Examination Arrangements
Exam Results, Official Letters, etc.

http://www.imperial.ac.uk/student-hub/
Centre For Academic English

http://www.imperial.ac.uk/academic-english
Imperial College Health Centre

- Need to be registered to be seen by them
- Do not need to live in the area
- Offer support for mitigating circumstances etc if resident in the UK

http://www.campusdoctor.co.uk/imperial/
Other Support

There is lots of support available in the College. Please talk to us if you don’t know where to look

- Chaplaincy (multi-faith)
- International Student Support
- Student Support Fund
- Laptop Support Fund
- Imperial College Union Advice Centre
Welcome to the Imperial community!

This site is designed to help you prepare for Imperial life.

Things will be different for all of us this year and inevitably, we have had to make some changes to ensure that we can continue to keep our students and staff safe through the pandemic.

But we're committed to making sure you can still enjoy the best Imperial has to offer. Find out more below.

https://www.imperial.ac.uk/students/new-students/postgraduates/
Self-Support

Wellbeing Piazza

https://piazza.com/class/kf7ukfyjlw71qq
Support Mechanisms
Attendance And Absence

We expect you to participate fully during the course
This includes during the summer Project period
## Late Submissions

<table>
<thead>
<tr>
<th>Time of Late Submission</th>
<th>Mark Awarded</th>
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<tbody>
<tr>
<td>Up to 24 hours after the deadline</td>
<td>Capped at pass mark</td>
</tr>
<tr>
<td>More than 24 hours after the deadline</td>
<td>Zero</td>
</tr>
</tbody>
</table>

*If you think you are going to miss deadlines, please act first*
Coursework Extension Requests

Requests for extensions of up to 2 weeks can be approved by your Year Coordinator (subject to appropriate evidence)

See: https://www.imperial.ac.uk/computing/current-students/student-services/student-welfare/
Mitigating Circumstances

Other requests are considered by the Mitigating Circumstances Panel

(subject to appropriate evidence)

See: https://www.imperial.ac.uk/computing/current-students/student-services/student-welfare/
Extensions and Mitigation

Please put requests in as early as possible
Please continue working on your assessments and submit them if possible
(your request may not be upheld, or you not receive as much additional time as you asked for)
Expectations
Operate With Integrity

Work professionally
Tolerate and respect everyone’s views and beliefs
Use the computer systems for legal purposes
Produce assessed work independently (unless you have agreement to work in a group)
Respect your sources (avoid collusion, plagiarism and other ethical breaches, which can have serious consequences for your future)
Plagiarism Awareness

Mandatory College course on Blackboard

Ensuring Integrity 1: Plagiarism Awareness
(Masters Students
Feedback
We Welcome Feedback

Please let us know if things aren’t working

Formal feedback mechanisms, include Student Representatives and Staff-student Committee
We want you to succeed!
Post-graduate support Computing

Michelle Langan – Student Wellbeing Advisor
Wellbeing Issues

- Drug and alcohol awareness
- Bereavement and loss
- Exercise and staying active
- Food and healthy living
- Gender and identity
- Mindfulness
- Sleep hygiene
- Anxiety, stress and panic attacks
- Self-harm
- Suicide prevention
- Loneliness and homesickness
The Essential Messages for Students

You are important

What and how we are learning is important

We will not give up on you

You can do it and there is support to help you.
What can I do?

- Make connections - for example talk to your peers or teachers, or phone family or old friends
- Exercise – any exercise counts, as long as you enjoy it and do enough of it.
- Avoid stimulants such as caffeine, nicotine and alcohol, especially if experiencing anxiety or low mood.
- Experience success and failure ‘I have not failed. I have just found 10,000 ways that won’t work’ – Thomas A. Edison
- Participate in community activities - or join a sports club
- Eat a balanced diet
- Take a break/ Sleep
- Visit your GP
- Maintain a daily routine
- Talk to someone in college about how you are feeling

Imperial College London
Who to contact in the department if you have concerns

- Student Wellbeing Advisor: Michelle Langan m.langan@imperial.ac.uk
- MSc Senior Tutor and Disability Liaison Officer: Dr Thomas Lancaster t.lancaster@imperial.ac.uk
Sources of student support

- Student Support Zone - [http://www.imperial.ac.uk/student-support-zone](http://www.imperial.ac.uk/student-support-zone)
- Student Hub - [www.imperial.ac.uk/student-hub](http://www.imperial.ac.uk/student-hub)
- Imperial Success Guide - [www.imperial.ac.uk/students/success-guide/ug](http://www.imperial.ac.uk/students/success-guide/ug)
- Imperial College Health Centre – [www.imperialcollegehealthcentre.co.uk](http://www.imperialcollegehealthcentre.co.uk) All students should be registered with a London based GP throughout their studies
- Student Counselling and Mental Health Advice Service - [www.imperial.ac.uk/counselling](http://www.imperial.ac.uk/counselling)
- Disability Advisory Service - [www.imperial.ac.uk/disability-advisory-service](http://www.imperial.ac.uk/disability-advisory-service)
- Chaplaincy - [www.imperial.ac.uk/chaplaincy](http://www.imperial.ac.uk/chaplaincy)
- International Student Support - [www.imperial.ac.uk/study/international-students](http://www.imperial.ac.uk/study/international-students)