

Piazza in Blackboard for Students

Piazza is an online platform designed to facilitate interaction among students and instructors and efficiently manage class Q&A's. Students can post questions and collaborate to edit responses, instructors can answer students' questions once, endorse students' answers and edit or delete any posted content. Piazza is designed to simulate real class discussion. Piazza can be used to post announcements, resources and conduct polls.

Enrol in your Piazza course.

1. To enrol in your Piazza course, simply go to the 'Course Content' area of your blackboard course and click on the **Piazza** tool. Your lecturer may also sent you a **class sign-up link**. To enrol, just click on the link and complete your enrolment following the steps listed below.
2. If you do not have a Piazza user account, you will need to create one. Piazza will display a new page with 'Confirm Enrolment' and 'My Account' area. Your username is your college e-mail address. Remember your username/password. You will need your password to add your account to future Piazza discussion boards or to access your Piazza discussion boards at <http://piazza.com> online or through a mobile app. Click '**Continue**' to finish creating your Piazza class. After the class and account have been created, your Piazza discussion board will be displayed each time you click on the Piazza tool.

The screenshot shows the Piazza interface for joining a discussion. At the top, it says 'Join the discussion!' and 'piazza'. Below this is a 'Confirm Enrollment' section with the following details:

- School: Imperial College London
- Class: SANDBOX-LMARCZEW: Sandbox - Lukasz Marczewski
- Term: Summer 2015
- Role: Student

Below the enrollment details is a 'My Account' section with the following fields:

- Your Name: Lock locktest
- Your Email: locktest@imperial.ac.uk
- Choose a new Piazza password: [text input]
- Confirm new password: [text input]

At the bottom, there is a checkbox for 'I have read and I agree to Piazza's Terms of Use.' and a 'Continue' button. A red speech bubble points to the 'My Account' section with the text: 'Confirm your course details and create a new password to login'.

3. Finish setting up your account by selecting your degree, major of study and anticipated graduation date, then click '**Continue to Piazza**'.

plazza

Finish setting up your account:

Academic Information (required)

What degree are you currently pursuing?

Graduate Program: Major: Anticipated Completion:

I have two majors

I'm not pursuing a degree

This information will be used for collaborative features on Piazza. We will never share your information without your permission.

Piazza Careers is an additional product offering that we provide (for free) to our students to find jobs or internships.

Career opportunities are relevant to me

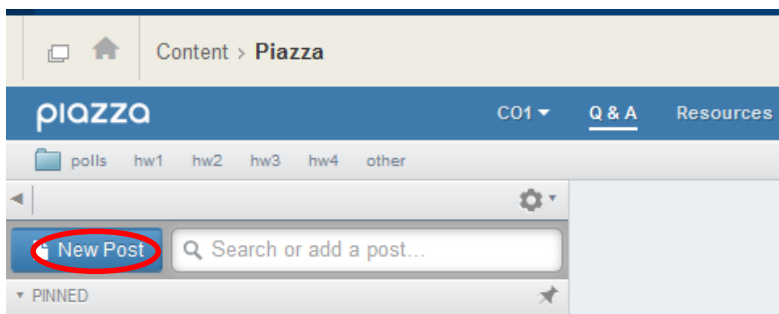
Continue to Piazza



After you create a password and register, Piazza will be mapped to your Blackboard account and then you will be able to automatically login, next time you access the Piazza tool.

Post a question

1. Click on the **'New Post'** under the **Q&A tab** to create a new post for your class.



2. Select the **Post Type**, mark with whom to share the post, select an associated folder if desired, and then create your post.

There are three types of Posts in Piazza:

- a) **Question Posts** – to ask a question of your instructor or the whole class, these posts will remain highlighted red in colour until marked with an answer.
- b) **Note Posts** – used if an answer is not required.
- c) **Poll/In-Class Response** – used for polling students, can be anonymous or associated with student responses

Post Type Question *if you need an answer* Note *if you don't need an answer* Poll/In-Class Response *if you need a vote*

Post to Entire Class Instructor(s)

Select Folder(s) hw1 hw2 hw3 hw4 hw5 hw6 hw7 hw8 hw9 hw10 faq project exam
logistics other

Summary (characters or less) Enter a one line summary...

Details (plain text editor)

Help

Display name as Lukasz Marczewski

Post My Question! Save Draft Cancel Preview Post

Select post type, mark for entire class or individual students and add to appropriate folder

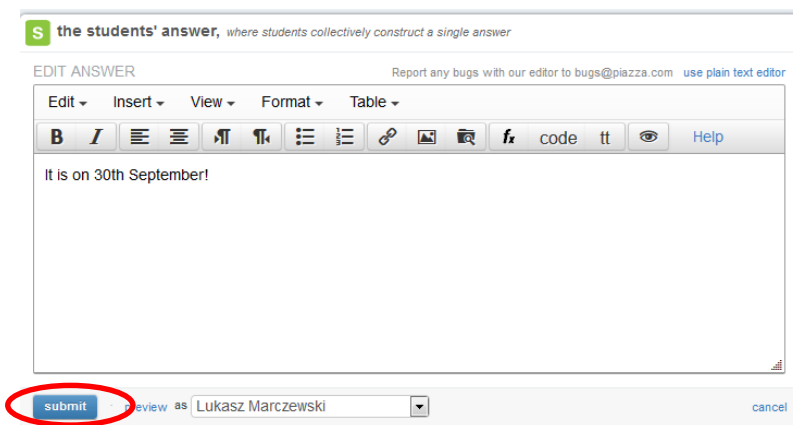
3. Scroll down and click on the **Post My Question/Note/Poll!** once complete.

Responding to Posts

1. Click on the name of a posting to read and reply.
 - a) Posts with **blue dots** indicate a new or unread post
 - b) Posts with a green **'S'** indicate a student that has responded to the question
 - c) The **orange checkmark** over the **'S'** icon indicates the instructor has endorsed the students' answer.
 - d) Posts with an orange **'i'** indicate an instructor that has responded to the question
 - e) Posts with a **grey lined box** indicate a note
 - f) Posts with a **grey poll icon** indicate a poll
 - g) The red post indicates the question is still unanswered.

New question from student highlighted in red

2. Type your response into **the students' answer area** and click on **'Submit'** to post.



If the original owner of the post selected to share with the whole class, then the entire class will also see the posted responses.