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Welcome to the College

Congratulations on joining Imperial College London, the only university in the UK to focus exclusively on science, medicine, engineering and business.

From Fleming’s discovery of Penicillin to Gabor’s invention of holography, Imperial has been changing the world for well over 100 years. You’re now part of this prestigious community of discovery and we hope you will take this opportunity to make your own unique contribution.

You’re now very much a part of this community of discovery and we hope you will take this opportunity to make your own unique contribution. At Imperial, we expect all members of our community, whether students or staff, to share and demonstrate our values of respect, integrity, collaboration, innovation and excellence in all we do and strive to achieve.

We understand that this is a challenging time for our student community due to the impact of coronavirus and we are committed to providing you with the very best academic resources to enrich your experience. Information on teaching and learning, services and facilities to support the wider student experience during the Covid-19 pandemic can be found on the College’s webpages, alongside local information provided by your Department. We also provide a dedicated support network and a range of specialist support services to make sure you have access to the appropriate help, whether that’s further training in an academic skill like note taking or simply having someone to talk to.

You’ll have access to an innovative range of professional development courses within our Graduate School throughout your time here, as well as opportunities to meet students from across the College at academic and social events – see page 6 for more information.

We actively encourage you to seek out help when you need it and try to maintain a healthy work-life balance. Our choice of over 360 clubs, societies and projects is one of the largest of any UK university, making it easy to do something different with your downtime. Access to the gym and other sporting facilities will be dependent on government guidance. We are working to ensure that you have access to a variety of resources online to support your health and wellbeing if there are restrictions.

As one of the best universities in the world, we are committed to inspiring the next generation of scientists, engineers, clinicians and business leaders by continuing to share the wonder of what we do through public engagement events. Postgraduate students, alongside our academics and undergraduate students, make a significant contribution to events such as our annual Imperial Festival and our term-time Imperial Fringe events – if you’re interested in getting involved then there will be opportunities for you to do so.
Our Principles

In 2012 the College and Imperial College Union agreed ‘Our Principles’ a series of commitments made between students and the College. The Principles are reviewed annually by the Quality Assurance and Enhancement Committee and changes recommended for Senate approval.

Imperial will provide through its staff:
- A world class education embedded in a research environment
- Advice, guidance and support
- The opportunity for students to contribute to the evaluation and development of programmes and services

Imperial will provide students with:
- Clear programme information and assessment criteria
- Clear and fair academic regulations, policies and procedures
- Details of full programme costs and financial support
- An appropriate and inclusive framework for study, learning and research

Imperial students should:
- Take responsibility for managing their own learning
- Engage with the College to review and enhance provision
- Respect, and contribute to, the Imperial community

The Imperial College Students’ Union will:
- Support all students through the provision of independent academic and welfare assistance
- Encourage student participation in all aspects of the College
- Provide a range of clubs, societies, student-led projects and social activities throughout the year
- Represent the interests of students at local, national and international level

www.imperial.ac.uk/students/our-principles
Welcome from the Graduate School

Welcome to Imperial College London and the Graduate School!

The Graduate School is responsible for the postgraduate experience at the College and we work closely with the Union and the Graduate Students' Union to ensure that when decisions are being made, which affect your time at Imperial, your voice is heard.

Another important aspect of our role is to offer you a free and exciting range of professional development opportunities which you can access wherever you are in the world.

Our team of tutors have a variety of research and other career experiences. We understand the importance of developing professional skills and our programmes will help you to progress in your academic studies and research and will prepare you for your future career. Whether you wish to pursue a career in academia, industry or something else, professional development training will improve your personal impact. You will also get to meet students from other Departments when attending our courses.

The Graduate School runs exciting competitions throughout the year which are an opportunity to broaden your knowledge as well as to meet other students and have fun. Our primary way to communicate to you will be through our monthly newsletter. However, do check our website, blog and social media platforms to keep up to date with all the latest activities available to you.

Finally, Imperial College is an extremely exciting, stimulating and diverse environment in which to work, to study and to research. Do make the most of all that the College and your programme has to offer.
The Graduate School
You automatically become a member of the Graduate School when you register as a postgraduate student at Imperial.

The Graduate School has been set up to support all postgraduate students at the College through:

- Training and development courses
- Networking activities, social and academic events to encourage cross-disciplinary interactions
- Forums to represent the views of postgraduate students throughout the College

‘Masterclass’ professional skills courses
You can see the full range of free professional skills courses for postgraduate students on the Graduate School website:

[www.imperial.ac.uk/study/pg/graduate-school/students/masters/](http://www.imperial.ac.uk/study/pg/graduate-school/students/masters/)

All courses can be booked online.

Contact us

📍 Level 3, Sherfield Building, South Kensington Campus
📞 020 7594 1383
✉️ graduate.school@imperial.ac.uk
💻 [www.imperial.ac.uk/graduate-school](http://www.imperial.ac.uk/graduate-school)
1. Introduction to the Department

Welcome from Head of Department

Dear MSc Students,

It is a pleasure to welcome you to the Department of Mathematics at Imperial College London. Imperial is a fantastic place to study Applied Mathematics, and as such it is highly competitive to earn a place here. You have done well to gain entry! And, I am delighted that you decided to join us. I hope that you continue to excel, to enjoy Mathematics, and that you take advantage of all of the lectures, research supervision, facilities and teaching support available through our MSc programme in Applied Mathematics!

Again, welcome!

Best wishes,

David van Dyk
Professor of Statistics
Head of Department of Mathematics

Welcome from Director of Postgraduate Studies

Dear MSc Students,

I’d like to offer you a very warm welcome to the Mathematics Department. The Department’s academic staff and administrative support team hope to make your time at Imperial as rewarding and positive as possible. This handbook contains a wealth of useful information about your MSc programme — please read on and keep a copy at hand throughout your studies.

Each of our four taught MSc courses (Applied Mathematics, Machine Learning and Data Science, Mathematical Finance, Pure Mathematics, and Statistics) are truly world-class programmes. I hope that you will find both your modules and your research project to be enriching and productive experiences.

I also encourage you to engage fully with your MSc course. Many students find discussing mathematics with other students to be an essential element of learning. Your course lecturers will be very happy to discuss course material during office hours. Outside of your MSc, you will may find some of the Departmental seminars and colloquia, at which you are welcome, to be enriching.

I wish you a productive and enriching year.

Dr Ryan Barnett
Welcome from Programme Director

Welcome!
The MSc in Applied Mathematics aims to introduce you to academic research, whilst strengthening your mathematical foundations as well as exposing you to more advanced and specialised techniques employed in applied mathematics. We are excited to be able to offer you a uniquely broad set of modules and project topics to choose from.

It is now your task to translate your personal interests and ambitions to appropriate module and project choices. In choosing modules, try to strike a balance between breadth and depth. You can look at course materials in advance and talk to peers and staff to get a basic understanding of what each module is about and what sort of mathematical background is required. Your personal tutor will be able to help you clear up any gaps or misconceptions.

By the beginning of Spring term you should have a research project agreed. During Spring term and the examination period, staying on top of your modules/examinations should be your top priority. But also try to work as much as you can on your research project. That way, you will be able to hit the ground running when you start working full time on your project during the summer months. During your project, try to engage with your supervisor and research groups as much as you can.

Ory Schnitzer
Academic and Administrative staff

Dr Ryan Barnett  
Director of Postgraduate Studies  
6M49 Huxley Building  
0207 594 8536  
r.barnett@imperial.ac.uk

Dr Ory Schnitzer  
MSc Applied Mathematics Programme Director  
739 Huxley Building  
0207 594 3833  
o.schnitzer@imperial.ac.uk

Dr Gunnar Pruessner  
PG Welfare Officer  
6M32 Huxley Building  
020 7594 8534  
g.pruessner@imperial.ac.uk

Arianna Saccani  
MSc Administrator  
652 Huxley Building  
0208 594 2843  
a.saccani@imperial.ac.uk

Sai Yoghananthan  
Student Experience Coordinator  
654 Huxley Building  
020 7594 8500  
sai.nathan@imperial.ac.uk
**English language requirement**

If you are not a native English speaker you must meet the College’s English language requirements.

See the Admissions website for details:

[www.imperial.ac.uk/study/pg/apply/requirements/english](http://www.imperial.ac.uk/study/pg/apply/requirements/english)

For information on English language support available while you’re here, see page 31.

**Attendance and absence**

You must inform your Senior Postgraduate Tutor if you are absent from the College for more than three days during term. If the absence is due to illness you must produce a medical certificate after seven days. If you are ill and miss an assessment deadline (this could be an examination, presentation or a coursework submission) you will need to make a claim for mitigating circumstances within 10 working days of the deadline. Please see the section on mitigation below.

The Registry will be informed of all student non-attendances as the College is obliged to report the non-attendance of students on Tier 4/Student Route visas to the Home Office.

Students are also expected to attend scheduled meetings with their Personal Tutor during Autumn and Spring terms (“Meet Your Personal Tutor” weeks). Students are expected to meet regularly (e.g. weekly) with their project supervisor during their research project. Missed appointments will be reported to the Programme Director.

**Key dates 2021–22**

**Term dates**

- **Autumn term**: 2 October 2021 - 17 December 2021
- **Spring term**: 8 January 2022 - 25 March 2022
- **Summer term**: 30 April 2022 - 1 July 2022

**Closure dates**

- **Christmas/New year**: 24 December 2021 - 1 January 2022
  (College reopens on 4 January 2022)
- **Easter Holiday**: 12 April 2022 – 19 April 2022
  (College reopens on 20 April 2022)
- **Early May Bank Holiday**: 2 May 2022
- **Spring Bank Holiday**: 2 June 2022
- **Platinum Jubilee Bank Holiday**: 3 June 2022
- **Summer Bank Holiday**: 29 August 2022
- **Great Exhibition Road Festival**: TBC

**Key events**

- **Welcome week**: 4 - 8 October 2021
- **Election of MSc Applied student rep**: 4 - 8 October 2021
Meet Your Personal Tutor: 4 - 8 October 2021
Meet Your Personal Tutor: 22 – 26 November 2021
Meet Your Personal Tutor: 17 – 21 January 2022
Examinations: May 2022
Submission of project preliminary report: 1 July 2022, 4pm
Summer Research Fair (Poster Presentations): 12 July 2022
Release of Provisional Results: Mid July 2022
Submission of MSc Thesis: 9 September 2022, 4pm
Project Oral Presentations: 15 – 16 September 2022
Exam Board: Mid October 2022
Results Released by Registry: November 2022
Graduation Ceremony: May 2023

2. Programme Information

Choice and Approval of Modules and Project

On enrolment, each student is assigned a Personal Tutor, who will advise the student on module choices, which will be subject to approval by the Course Director, as well as the choice of project topic and project supervisor.

MSc students may take modules of two different types:
1. Those listed below, which are often also year-3 undergraduate modules or year-4 (MSci) modules.
2. Other (up to two) modules approved by the MSc Course Director. These are:
   a) Modules from the MSc in Pure Mathematics;
   b) The undergraduate module “MATH97287 Introduction to Statistical Learning”;
   c) Under exceptional circumstances, up to 2 modules may be taken from other Departments (if, for instance, such a module is directly relevant for the MSc project). Students will not be allowed to take modules from MSc Statistics, MSc Global Statistics, MSc Mathematics and Finance or MSc Machine Learning and Data Science.

Permission will only be granted after internal discussion and with permission of the other Department. To request permission to enrol in a module outside of those listed below students must complete the module request form.

Students will be examined/complete the coursework in 8 modules each worth 7.5 ECTS (4 in each year for part-time students). In the exceptional case where a student is allowed to take smaller out-of-programme modules, the student is required to take more than 8 modules in order to complete the necessary 60 ECTS (See section “Title of Degree”).

The choice of modules should not overlap in any important aspect and together must form a coherent programme. Students will finalise their module choice and complete the examination entry form at the beginning of the Spring Term.

In all but exceptional cases, full time students will be examined on four modules from the Autumn Term and four modules from the Spring Term.
MSc Applied Modules
This is the list of modules on offer in 2021–22. Modules will run provided there is sufficient demand. Descriptions of these modules are provided on the [Applied Mathematics MSc webpage](#) and on Blackboard.

<table>
<thead>
<tr>
<th>Code</th>
<th>Module Title</th>
<th>Lecturer</th>
<th>Core/Elective</th>
<th>Term</th>
<th>Exam %</th>
<th>CW %</th>
<th>Credits</th>
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<td>MATH70001</td>
<td>Fluid Dynamics I</td>
<td>Professor X. Wu</td>
<td>Elective</td>
<td>1</td>
<td>90</td>
<td>10</td>
<td>7.5ECTS</td>
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<td>MATH70002</td>
<td>Fluid Dynamics II</td>
<td>Professor J. Mestel</td>
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<td>Introduction to Geophysical Fluid Dynamics</td>
<td>Dr P. Berloff</td>
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<td>7.5ECTS</td>
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<td>MATH70051</td>
<td>Vortex Dynamics</td>
<td>Professor D. Crowdy</td>
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<td>Hydrodynamic Stability</td>
<td>Professor X. Wu</td>
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<tr>
<td>MATH70004</td>
<td>Asymptotic Methods</td>
<td>Dr O. Schnitzer</td>
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<td>Dr D. Kalise</td>
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<td>Applied Complex Analysis</td>
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<td>MATH70007</td>
<td>Dynamics of Learning and Iterated Games</td>
<td>Professor S. van Strien</td>
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<td>MATH70008</td>
<td>Dynamical Systems</td>
<td>Professor J. Lamb</td>
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<td>7.5ECTS</td>
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<tr>
<td>MATH70009</td>
<td>Bifurcation Theory</td>
<td>Professor D. Turaev</td>
<td>Elective</td>
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<tr>
<td>MATH70053</td>
<td>Random dynamical systems and Ergodic Theory (Seminar Course)</td>
<td>Professor J. Lamb</td>
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<td>MATH70010</td>
<td>Geometric Mechanics</td>
<td>Professor D. Holm</td>
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<td>Classical Dynamics</td>
<td>Dr C. Ford</td>
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<td>7.5ECTS</td>
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<tr>
<td>MATH70012</td>
<td>Mathematical Finance: An Introduction to Option Pricing</td>
<td>Dr P. Siorpaes</td>
<td>Elective</td>
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<td>Dr E. Keaveny</td>
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<tr>
<td>MATH70015</td>
<td>Quantum Mechanics I</td>
<td>Dr E.-M. Graefe</td>
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<td>7.5ECTS</td>
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<tr>
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<td>Special Relativity and Electromagnetism</td>
<td>Dr G. Pruessner</td>
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<td>Tensor Calculus and General Relativity</td>
<td>Dr C. Ford</td>
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<tr>
<td>MATH70018</td>
<td>Quantum Mechanics II</td>
<td>Dr R. Barnett</td>
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<td>MATH70054</td>
<td>Introduction to Stochastic Differential Equations</td>
<td>Professor G. Pavliotis</td>
<td>Elective</td>
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<td>MATH70019</td>
<td>Theory of Partial Differential Equations</td>
<td>Dr M. Coti Zelati and Dr M. Dolce</td>
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<td>Function Spaces and Applications</td>
<td>Dr A. Giunti</td>
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<td>MATH70021</td>
<td>Advanced Topics in Partial Differential Equations</td>
<td>Dr E. Zatorska</td>
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<td>MATH70022</td>
<td>Finite Elements: Numerical Analysis and Implementation</td>
<td>Professor C. Cotter &amp; Dr D. Ham</td>
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<td>MATH70023</td>
<td>Numerical Solution of Ordinary Differential Equations</td>
<td>Dr I. Shevchenko</td>
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<td>MATH70024</td>
<td>Computational Linear Algebra</td>
<td>Professor C. Cotter</td>
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<td>MATH70025</td>
<td>Computational Partial Differential Equations</td>
<td>Dr S. Mughal</td>
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<td>MATH70026</td>
<td>Methods for Data Science</td>
<td>Professor M. Barahona and Dr B. Bravi</td>
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<td>Scientific Computation</td>
<td>Dr P. Ray</td>
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<td>Professor X-M. Li</td>
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Credit Total

Work on the Project

The project must be the study of some mathematical topic in applied mathematics at postgraduate level.

The written report must be the student’s own work in the sense that the student must give an original account of the material. The work on the project is done under the direction of a supervisor. A list of projects and prospective supervisors will be issued in the Autumn Term. Students must choose a project and a supervisor by the end of Autumn Term to ensure that they can start working on their project by the beginning of the Spring Term (and preferably earlier than that). The student and supervisor should agree on a timetable for the work on the project.

Students are expected to work on their project throughout the academic year and after the end of the exams in May. Students who leave all the work until after the written examination may find that their supervisor is not as regularly available as in term-time, due to other research and personal commitments. Students are advised to devote at least one month to writing up and revising the report. Work on the project and writing the project report should account for about a third of the student’s total study-time.

The purpose of the project is largely to train and test the student’s ability to work independently. The supervisor will provide a reading list and give general guidance on the work for the project and the writing of the report. The supervisor cannot be expected to provide a list of all the individual results that should go in the report, although a few major items will probably be mentioned. The student is strongly advised to pass a first draft of the report to the supervisor.
Project Milestones

There are four project milestones:

- A preliminary project report submitted directly to the project supervisor. This is a compulsory, but non-assessed part of the course.
- A poster presentation describing the research project and based on the preliminary report. This is a compulsory, but non-assessed part of the course.
- The submission of the thesis (written report) that counts for 90% of the overall project mark.
- The oral presentation of the project that counts for 10% of the overall project mark.

Further details of these milestones can be found below. The dates of these milestones are listed in the Key Dates section.

Preliminary Research Project Report

Students are expected to submit a 2-3 page preliminary report directly to their project supervisor by 1 July 2022. This can be an extension of the supervisor’s project proposal including an in-depth literature review, objectives and context of the work, work plan and relevant methods. The report can include preliminary results if these exist. This is an opportunity for the supervisor to provide early feedback to the student and for the student and supervisor to iron out any gaps in expectations or understanding of the “big picture” of the project. The reports are also meant to serve as a basis for the posters presented in the summer research fair (see below).

Summer Research Fair (Poster Presentations)

Shortly following the submission of the preliminary project report, students are expected to present a poster at the Summer Research Fair. The content of the poster should be based on the project report, considering any feedback received from the supervisor. In particular, the poster should include a clear description of the context and objectives of the project. Students might not be able to present any results yet, but they may want to address what results they hope to achieve. This is an excellent opportunity to receive feedback, both from members of staff as well as from fellow students.

The Thesis

The thesis should be typeset on A4-sized paper (typically using LaTeX). It is important that students include the declaration “The work contained in this thesis is my own work unless otherwise stated” at the beginning of their thesis. Each thesis should include:

I. a brief summary
II. an introduction
III. the main body
IV. a bibliography.

It should normally consist of 30-60 pages. This is only a rough guideline: the appropriate length is a function of the project itself and its subject matter. Excess length disproportionate to the content may be penalised. One electronic copy of the thesis must be submitted on Blackboard by 4pm Friday 9 September 2022. Late submission will normally delay consideration of the report to the following year.

Marking for the written thesis is weighted as follows:

- Presentation and Structure (basic organisation, style, clarity, layout, typography): 30%.
- Basic Content (mathematical sophistication, accuracy, quality of exposition, referencing): 30%.
- Student Initiative and Further Work (initiative, independence and originality, suitability of the work for wider dissemination): 40%.
Oral Presentation

In addition to submitting a written thesis, students will give an oral presentation, to take place on 15-16 September 2022. The oral presentation is an integral part of the project work and is worth 10% of the project mark. It consists of a 20-minute presentation followed by a brief question and answer session. The audience will consist of two appointed staff members (other than the Supervisor). Additional staff members as well as fellow students are also permitted (and encouraged) to attend.

Students are strongly advised to prepare the oral presentation carefully, as it is an integral part of their training. Students should not assume or expect that the audience are experts in the area of the project. The purpose of the oral is not (primarily) to test the technical mastery of the material, but rather to see how students can convey the main ideas and results in their work to a general mathematical public.

Imperial Mobile app

Don’t forget to download the free Imperial Mobile app for access to College information and services anytime, anywhere, including your programme timetable, College emails and a library catalogue search tool.

www.imperial.ac.uk/imperialmobile

Welcome to Imperial app

The College has a Welcome to Imperial app which contains important information about campus operations, aspects of student life, a schedule of welcome activities and information about life in halls. All new students should download this guide to ensure they have the most up to date information and event schedule for the start of term.

You can download the App from the Apple or Google App Stores.

Imperial Success Guide

The Imperial Success Guide is an online resource with advice and tips on the transition to Master’s level study. More than just a study guide, it is packed with advice created especially for Imperial Master’s students, including information on support, health and well-being and ideas to help you make the most of London.

www.imperial.ac.uk/success-guide
3. Assessment

Overall Course Assessment

The full-time course is examined in two sections:

1. The lecture modules are usually examined by written papers in May and/or June (or, exceptionally, in January), though for most modules this written paper will be supplemented by coursework. Occasionally a module may be examined purely by coursework. You will choose your exam options at the beginning of the Spring term (further information will be provided during the term). Candidates absent without good cause from any examination for which they have entered will normally fail that module.

   Students will not be committed to taking modules for which they initially register until the completion of their examination entry at the beginning of Term 2. Note: Students who take modules which are wholly assessed by coursework will be deemed to be officially registered on the module through the submission of a specified number of pieces of assessed work for that module. Thus, once a certain point is reached in these modules, a student will be committed to completing it, as will be made clear by the lecturer.

2. The project is examined by a thesis and an oral presentation. The thesis must be submitted by 4pm the 9 September 2021 and the oral presentations will take place on 15 and 16 September 2021. The oral presentation is an integral part of the project work and is worth 10% of the project mark. It consists of a 20-minute presentation plus a 10-minute question and answer session.

Part-time students will normally sit the written examinations in two parts, sitting 4 examinations after their first year and 4 examinations after their second year. The thesis must be submitted during September (precise date TBA) of the second academic year for part-time students.

For assessments that take place in the Autumn Term, or at the start of the Spring Term of the 2021-22 academic year, where there was to be an in-person on-campus written examination, these will be assessed by timed remote assessments, irrespective of whether there are restrictions in place or not. We may continue to deliver examinations by timed remote assessments where these are deemed the most appropriate method of assessment.

Past exam papers can be found on the Maths Central page on Blackboard. Students are encouraged to use these papers to become familiar with the format and style of the examinations of the MSc. These papers may also be used to supplement exam revision. Any queries about the examination for a particular module should be directed in the first instance to the lecturer of that module. General exam queries should be directed to the Course Administrator or Course Director.

Students may find out in July from the Course Administrator which modules they have passed/failed, but exact marks cannot be released until after the Exam Board meeting in October.

Mastery Question

Written examinations for MSc students consist of 5 questions, which are each scored out of
20 marks. The 5th question is a “mastery” question that MSc and the M4 (4th year) undergraduate students are required to take on top of the other four questions. This question is designed to test the subject in greater depth. Students will be given an extra half an hour for this question (M3 students have 2hrs for the whole exam, MSc and M4 students have 2.5hrs for the exam) and it has the same mark weighting as questions 1-4. For modules where there is no corresponding M3 paper, there will still be a mastery 5th question and the exam will be 2.5 hours long.

**How Module Examination Marks are Determined**

Most modules are examined by a written paper in May or June, though some modules are examined purely by coursework. If assessed coursework is part of the module, this is incorporated into the raw mark using the specified weighting (typically coursework carries a 10% weighting unless stated otherwise in the programme specifications). The raw marks are considered by a departmental panel in order to ‘level the playing field’. In particular, the Distinction/Merit, Merit/Pass, and Pass/Fail borders are set, where module lecturer input is taken into account. The difficulty of the examination is taken into account when setting these parameters, and the set borders will be different for each module. The raw marks are then scaled with these parameters. For instance, papers right at the Distinction/Merit, Merit/Pass, and Pass/Fail borders will receive scaled marks of 70%, 60%, and 50% respectively. These scaled marks are used to determine the title of the degree as outlined in the Title of the Degree section below.

Note: Until 2016-17, examination papers included a system of ‘bonus marks’ designed to give extra reward to high-scoring answers. You will see this when you look at past papers. Following a consultation exercise, this practice has been discontinued in all years from 2017-18.

**Assignments and Projects**

For many modules, particular pieces of work are set as assessed coursework or progress tests and they contribute up to 10% of the overall assessment of the module concerned. Some module lecturers may choose to use a combination of assessed coursework and progress tests whilst others may choose to only set assessed coursework or only set progress tests. The exact nature and frequency of these forms of assessment is decided by individual module lecturers and the timing is staggered as far as possible so that, for different modules, the submission dates for assessed coursework and the sitting dates for progress tests are not all clustered together. Assessed coursework is not normally set with a submission deadline after the end of the current term. Marked assessed coursework are returned to students to provide useful provisional marks. This should normally take no longer than ten working days. Some modules have assignments that contribute more substantially to overall module assessment (over 10%). Some modules are wholly coursework based and have no end-of-year examination. For some of these modules, oral presentations about the coursework may form part of the overall assessment for the module. Assignment and coursework scripts normally need to be retained by the Department as External Examiners have the right to see them. Students should keep a copy of all assignments and coursework submitted.

**Submitting Assessed Work**

Most assessed work is submitted via Blackboard. Each coursework must have a coversheet attached (available on Blackboard). Some staff members may ask you to submit your work directly to them.
Collection of marked assessed coursework

If a particular piece of assessed work or progress test has been marked and is available, the marks will be made available on Blackboard. The Department works towards a two-week turnaround deadline on tests and short coursework assignments (worth 5% or less). Larger coursework pieces may take longer to return. If there is a delay, please contact the UG office.

Title of the Degree
Successful candidates will be awarded the degree of MSc in Applied Mathematics.

To qualify for the award of the Applied Mathematics MSc degree a student must have:
1. Accumulated ECTS to the value of no fewer than 90 ECTS at level 6 or above of which at least 75 must be from credit level 7.
2. Accumulated no more than 15 ECTS as a Compensated Pass (mark between 40% and 50%).

A Pass mark will be awarded to students who:
• Achieved an overall weighted average of above 50% but less than 60%

To obtain a merit mark, a candidate must normally:
• Achieve an overall weighted average of above 60% across the programme.
• Achieve a minimum of a merit (60%) mark in the research project element.

To obtain a distinction mark, a candidate must normally:
• Achieve an overall weighted average of above 70% across the programme.
• Achieve a minimum of a distinction (70%) mark in the research project element.

Overall weighted averages 0.5% from the degree borderlines will be automatically rounded up in accordance with item 13.19 in the 2020-2021 regulations. The board of examiners will consider other borderline cases, as they are defined in items 13.20–13.22 of the Regulations for Taught Programmes of Study 2020-2021.

Exit Degrees
• Award of a Postgraduate Certificate (PG Cert)
To qualify for the award of a postgraduate certificate a student must obtain a minimum of 30 ECTS at Level 7 (this may include a maximum of 10 credits from Level 6 where this is approved as part of the award). This may be composed of the project element (worth 30 ECTS), or 30 ECTS worth of modules.

• Award of a Postgraduate Diploma (PG Dip)
To qualify for the award of a postgraduate diploma a student must have passed modules to the value of no fewer than 60 ECTS at Level 7 (this may include a maximum of 15 ECTS from Level 6 and no more than 10 ECTS as a Compensated Pass). The 60 ECTS may include the project element (worth 30 ECTS) and 30 ECTS worth of modules, or 60 ECTS worth of modules.
Resit Rights and Procedure
A full-time candidate who at first entry fails in either the written examination or the report, may resit once, a year later, in the failed section (or in both failed sections). There are no further resit rights.
A part-time candidate taking the examination in two parts who fails an examination in Part I of the examination may normally resit the examination one year later, at the same time as Part II. There are no further resit rights for Part I. A candidate failing an examination in Part II may resit the examination or the report (or both) a year later, with the Part I marks being carried over. There are no further resit rights.
Any resit that requires further attendance at the College is subject to the approval of the College. A full-time candidate who fails the written examination, and intends to resit, should proceed with the report and submit it by the standard project deadline. A part-time candidate must submit the project by the standard project deadline of the second year.

Resit marks are capped at the pass mark (i.e. 50%).

Students must inform MSc Administrator of the modules that they intend to resit before the end of January.

Instruction to Candidates for Examinations
Students who are candidates for examinations are asked to note that all examinations are conducted in accordance with the College Regulations. The relevant set of regulations will depend on your programme and year of entry, please see our Regulations webpage to determine which apply to you:

[www.imperial.ac.uk/about/governance/academic-governance/regulations/](http://www.imperial.ac.uk/about/governance/academic-governance/regulations/)

Instructions for exam candidates can be found here:


Academic Integrity and Academic Misconduct
As your programme of study continues, you will be taught the concept of academic integrity and how you can ensure that any work that you complete now, or in the future, conforms to these principles. This means that your work acknowledges the ideas and results of others, that it is conducted in an ethical way and that it is free from plagiarism.

Academic misconduct is the attempt to gain an academic advantage, whether intentionally or unintentionally, in any piece of assessment submitted to the College. This includes plagiarism, self-plagiarism, collusion, exam offences or dishonest practice. Full details of the policy can be found at:


Definitions of the main forms of academic misconduct can be found below:
Plagiarism
Plagiarism is the presentation of another person’s thoughts, words, images or diagrams as though they were your own. Another form of plagiarism is self-plagiarism, which involves using your own prior work without acknowledging its reuse. Plagiarism may be intentional, by deliberately trying to use another person’s work by disguising it or not citing the source, or unintentional where citation and/or referencing is incorrect.

Plagiarism must be avoided, with particular care on coursework, essays, reports and projects written in your own time but also in open and closed book written examinations. You can support your understanding of proper referencing and citation by using the resources available from the College such as the Library learning support webpages at:

- [www.imperial.ac.uk/admin-services/library/learning-support/plagiarism-awareness/](http://www.imperial.ac.uk/admin-services/library/learning-support/plagiarism-awareness/)

Where plagiarism is detected in group work, members of that group may be deemed to have collective responsibility for the integrity of work submitted by that group and may be liable for any penalty imposed, proportionate to their contribution.

TurnitinUK is an online text matching service which assists staff in detecting possible plagiarism. The system enables institutions and staff to compare students' work with a vast database of electronic sources. Your programme team will explain how it is used in your programme

- [www.imperial.ac.uk/admin-services/ict/self-service/teaching-learning/turnitin/](http://www.imperial.ac.uk/admin-services/ict/self-service/teaching-learning/turnitin/)

Collusion
This is the term used for work that has been conducted by more than one individual, in contravention of the assessment brief. Where it is alleged that there has been collusion, all parties will be investigated under the Academic Misconduct procedure.

You should note that whilst the College encourages students to support each other in their studies you should be careful to ensure that you do not exceed any assessment brief with regards to individual work, acknowledge the contributions of others in your work, and do not leave yourself open to allegations that you have supplied answers to enable another student to commit academic misconduct.

Exam offences
Exam offences fall into two categories. These are offences that may be disruptive in the exam venue or are considered an attempt to cheat. This can include behaviour such as bringing unauthorised material into an exam, attempting to communicate with others apart from the invigilator, trying to remove examination material without permission, taking an exam for someone else or getting someone else to take an exam for you. It would also include having an electronic device that has not been fully turned off or failing to follow a reasonable instruction of the invigilators.

Dishonest practice
This is the most serious category under the procedure. Examples of dishonest practice include bribery, contact cheating (buying work from an essay mill or other individual to submit as your own), attempting to access exam papers before the exam, making a false claim for mitigating circumstances or providing fraudulent evidence, falsifying documentation or signatures in relation to assessment or a claim for mitigating circumstances.
4. Board of Examiners

Board of Examiners

This includes the Programme Director, all academic staff involved in lecturing an MSc course or supervising MSc projects.

External Examiners

- Dr Matthew Turner, University of Surrey
- Dr Peter Giesl, University of Sussex

External examining acts as an essential part of the College’s quality assurance and enhancement process, serving to ensure that academic standards are maintained. The knowledgeable and independent views of external examiners are invaluable in certifying that the College’s awards are appropriate and comparable as well as highlighting good practice and potential areas of enhancement.

During your programme you may be invited to meet your external examiners to discuss how you have found the. It is not appropriate however, for you to seek to submit complaints or representations directly to external examiners or to seek to influence them other than by giving feedback in a meeting. Inappropriate communication towards an examiner would make you liable for disciplinary action.

A summary of External examiners reports from the previous academic year can be found here:

www.imperial.ac.uk/about/governance/academic-governance/academic-policy/external-examining/
5. Location and Facilities

Imperial has a number of campuses in London and the Southeast. All have excellent travel links and are easily accessible via public transport.

Your main location of study will be:

South Kensington Campus
Huxley Building, 180 Queens Gate, SW7 2AZ London

Facilities

- MSc Computer/Common Room – 215 Huxley Building (level 2)
- Maths Learning Centre – 416 Huxley Building (level 4) (contains 64 computers, two study desks fitted out with audio-visual facilities for project presentations, two printers and a range of additional study areas)
- MSc Silent Study Room – 413 Huxley Building (level 4).
- The MSc Administrator office is room 652 Huxley Building.
- Lockers - There is a (limited) number of lockers on Level 1 of the Huxley building. For availability contact Andy Pope a.pope@imperial.ac.uk

Please note that the building has maximum safe occupancy limits and some of these facilities may not be accessible.

Library Services

The Central Library at South Kensington is open around the clock for study space pretty much all year. Make sure you find out who your departmental librarian is as they’ll be able to help you find resources for your subject area. Also, don’t forget to check out the Library’s range of training workshops and our other campus libraries for access to specialist medicine and life sciences resources. Alongside these physical spaces and resources, the Library provides over 300,000 electronic books, journals and databases available both on and off campus and a free document delivery service to help you source books and articles from around the UK and the rest of the world. In order to keep you safe many of our services are operating remotely and we will be controlling the numbers who can visit our libraries. Services may be slightly reduced but you can keep up to date with the latest developments on our website and on Twitter @imperiallibrary.

www.imperial.ac.uk/library

Maps

Campus maps and travel directions are available at:

www.imperial.ac.uk/visit/campuses

Accessibility

Information about the accessibility of our South Kensington Campus is available online through the AccessAble access guides:
Smoke-Free Policy

All Imperial campuses and properties are smoke-free. This means that smoking by staff, students or visitors is not permitted on or within 20 metres of College land. The policy covers all College properties, including student accommodation and sports grounds.

SafeZone

SafeZone is a College app through which you can quickly and directly contact the Security team whenever you need them. Whether you're in an emergency situation, in need of First Aid or want to report an incident on campus, SafeZone allows you to be immediately put in touch with a member of our Security team and, at the touch of a button, can share your location and personal profile so that they can respond quickly and effectively to your specific needs. It also allows the entire College community to stay informed in the event of a major incident in London or wherever you may be in the world. Safezone also provides information on other services, such as real-time updates on the College shuttle bus.

SafeZone is optional to register for and is now available to download on the Apple and Android App stores. Visit www.imperial.ac.uk/campus-security for more details about SafeZone.

All existing phone numbers for the Security team are still operational. In the event of an emergency, you can still call 4444 from any internal College phone. In the event of a wider incident in London, you can now also call 0300 131 4444, Imperial's Emergency Recorded Message Line, which will point you in the direction of up-to-date information and advice.

Changes due to Coronavirus (COVID-19)

The College will keep you informed about any further changes that may affect you due to the impact of coronavirus (COVID-19). The COVID-19 FAQs on the website are a repository of helpful information and the latest guidance can be found at:

www.imperial.ac.uk/about/covid-19/students
If you are studying full time, the College recommends that you do not work part-time during term time. If this is unavoidable we advise you to work no more than 10–15 hours per week, which should be principally at weekends and not within normal College working hours. Working in excess of these hours could impact adversely on your studies or health.

If you are here on a Tier 4/Student Route visa you can work no more than 20 hours a week during term time. Some sponsors may not permit you to take up work outside your studies and others may specify a limit.

If you are considering part-time work during term time you are strongly advised to discuss this issue with your supervisor or Personal/Senior Postgraduate Tutor. If you are on a Tier 4/Student Route visa you should also seek advice from the International Student Support team regarding visa limitations on employment.

The College’s examination boards will not normally consider as mitigating circumstances any negative impact that part-time work during term-time may have had on your performance in examinations or in other assessed work. Examinations or vivas cannot be rescheduled to accommodate your part-time working arrangements.
7. Health and Safety

Keeping you safe is a top priority for us. We continue to be guided by the latest official government guidance. At Imperial, we also have some of the world’s leading researchers of the coronavirus (COVID-19) pandemic who are advising governments around the world on the most effective measures to take to protect people from the virus as well as developing and testing a new vaccine.

You will be required to follow the safety requirements put in place on campus and in all College buildings (including halls) to ensure we keep the campuses and the Imperial community safe and to mitigate the impact of the pandemic, particularly in our ability to deliver your degree programme and to offer you a full student experience.

You can find the latest guidance on the measures we are taking for your safety, plus information about the healthcare support available to you at:

www.imperial.ac.uk/about/covid-19/students/keeping-you-safe/

The College’s Health and Safety Policy can be found at:


Your Departmental safety contact is:

Andy Pope
131 Huxley, Level 1
0207 594 8544
a.pope@imperial.ac.uk

You will be required to complete inductions and attend training sessions to safely complete this course. These include:

• **Safety Induction for Maths Postgraduate Students** during induction week

The College Safety Department

The Safety Department offers a range of specialist advice on all aspects of safety. This includes anything which you feel might affect you directly, or which may be associated with teaching, research or support service activities.

The College’s activities range from the use of hazardous materials (biological, chemical and radiological substances) to field work, heavy or awkward lifting, driving, and working alone or late.

All College activities are covered by general health and safety regulations, but higher risk activities will have additional requirements.

The Safety Department helps departments and individuals ensure effective safety management systems are in place throughout the College to comply with specific legal requirements.
Sometimes the management systems fail, and an accident or a near-miss incident arises; it is important that we learn lessons from such situations to prevent recurrence and the Safety Department can support such investigations. All accidents and incidents should be reported online at:

www.imperial.ac.uk/safety

To report concerns or to ask for advice you should contact your programme director, academic supervisor or departmental safety officer in the first instance. You may also contact the Safety Department directly.

Your Departmental safety contact is:

- Andy Pope
- 131 Huxley, Level 1
- 0207 594 8544
- a.pope@imperial.ac.uk

Occupational Health requirements

The College Occupational Health Service provides services to:

- protect health at work
- assess and advise on fitness for work
- ensure that health issues are effectively managed

The Service promotes and supports a culture where the physical and psychological health of staff, students and others involved in the College is respected, protected and improved whilst at work.

www.imperial.ac.uk/occupational-health
8. College Policies and Procedures

Regulations for Students
All registered students of the College are subject to the College Regulations. The relevant set of regulations will depend on your programme and year of entry, please see our Regulations webpage to determine which apply to you:

- www.imperial.ac.uk/about/governance/academic-governance/regulations
- www.imperial.ac.uk/students/terms-and-conditions

Academic Feedback Policy
We are committed in providing you with timely and appropriate feedback on your academic progress and achievement, enabling you to reflect on your academic progress. During your study you will receive different methods of feedback according to assessment type, discipline, level of study and your individual need. Further guidance on the Policy of Academic Feedback can be found on the Academic Governance website:

- www.imperial.ac.uk/media/imperial-college/administration-and-support-services/registry/academic-governance/public/academic-policy/academic-feedback/Academic-feedback-policy-for-taught-programmes.pdf

Modules within the MSc involve one or more coursework assignments that are handed in during term time. Marked coursework assignments are returned to the students two weeks after submission via Blackboard. Each module lecturer also will hold a weekly office hour. Students are encouraged to make use of these office hours.

Provisional examination marks (to be ratified by the Board of Examiners) will be made available in July.

Please note that your examination scripts once completed belong to the College under the GDPR legislation. Please see the College GDPR webpages for further information at:


Provisional Marks Guidance
Provisional marks are agreed marks that have yet to be ratified by the Board of Examiners. These results are provisional and are subject to change by the Board of Examiners. The release of provisional marks is permitted except in certain circumstances. Further information can be found in the Guidelines for Issuing Provisional Marks to Students on Taught Programmes:


Late Submission Policy
You are responsible for ensuring that you submit your coursework assessments in the correct format and by the published deadline (date and time). Any piece of assessed work which is submitted beyond the published deadline (date and time) would be classed as a late
submission and will incur a penalty (a cap at the pass mark, or it is classed as a fail). Further guidance on Late Submission of Assessments can be found on the Academic Governance website:

- [www.imperial.ac.uk/media/imperial-college/administration-and-support-services/registry/academic-governance/public/academic-policy/marking-and-moderation/Late-submission-Policy.pdf](http://www.imperial.ac.uk/media/imperial-college/administration-and-support-services/registry/academic-governance/public/academic-policy/marking-and-moderation/Late-submission-Policy.pdf)

If you submit late due to mitigating circumstances, you may be able to make a claim that means that the cap on your mark is lifted. Please see below and the policy document.

**Mitigating Circumstances**

During your studies you may be affected by sudden or unforeseen circumstances. You should always contact your personal tutor for advice and support. If this happens at the time of, or immediately preceding your assessments you may be able to make a claim for mitigating circumstances. If successful this claim enables the Board of Examiners when reviewing your marks at the end of the year to have greater discretion with regards to offering repeat attempts (either capped or uncapped), a repeat year, or with your progression or final classification. Please note, the Board are not permitted to amend the marks that you were awarded, only to take your claim into account making decisions.

All claims must be supported by independent evidence and submitted within 10 working days of the assessment deadline. Any claim made after this deadline is likely to be rejected unless there is a good reason (such as you were still unwell) until the point of submitting the claim. Details of the College’s Mitigating Circumstances procedure can be found under the Mitigating Circumstances tab on the page below:

- [www.imperial.ac.uk/about/governance/academic-governance/academic-policy/exams-and-assessment/](http://www.imperial.ac.uk/about/governance/academic-governance/academic-policy/exams-and-assessment/)

Through the procedure you may also be able to request an extension deadline to some forms of assessment. Wherever possible it is expected that this is used as it will enable to you complete your studies within the same College year (rather than over the summer holiday or in the next year).

Your department will have specific instructions for making a claim for mitigation or for requesting an extension.

Support for ongoing or long-term conditions, or for registered disabilities would not normally fall under the remit of mitigating circumstances and students should be supported through their studies with Additional Examination Arrangements. More details can be found at:

- [www.imperial.ac.uk/disability-advisory-service/support/exams/](http://www.imperial.ac.uk/disability-advisory-service/support/exams/)

**Academic Misconduct Policy and Procedures**

As has been highlighted under the Academic Integrity section, it is important that you learn how to properly attribute and acknowledge the work, data and ideas of others. Any proven form of academic misconduct is subject to penalties as outlined in the College’s Misconduct Policy and Procedures.

- [www.imperial.ac.uk/about/governance/academic-governance/academic-policy/exams-and-assessment/](http://www.imperial.ac.uk/about/governance/academic-governance/academic-policy/exams-and-assessment/)
Unsatisfactory Progress
Unfortunately, sometimes students struggle to make satisfactory progress in their study or their engagement with their studies falls below our expectations. The College has a process to identify and support students by reaffirming these expectations with an action plan. The full details of this process, and the appeals procedure relating to it can be found at:

[www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline](www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline)

Academic Appeals Procedure
We have rigorous regulations in place to ensure assessments are conducted with fairness and consistency, claims for mitigating circumstances have been considered reasonably and in line with the regulations of the College, and that the decisions of the Boards of Examiners maintain the integrity of our academic awards. In the event that you believe that you have grounds to appeal these decisions, we have laid out clear and consistent procedures through which appeals can be investigated and considered:

[www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline](www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline)

Arithmetic Marks Check
If you consider that there may have been an error in the adding up of your marks, you may request an arithmetic mark check. Please note that this must be requested within 10 working days of the official notification of your results from the Results team in Registry. You may not request a marks check for a previous year of study.

Student Complaints
The College strives to ensure that all students are well supported in their studies and receive a good experience of their programme and the wider College activities. If you feel that your experience has not lived up to these expectations the College has an agreed Students Complaints process through which your concern can be investigated and considered.

If you have any concerns about your experience at the College and have been unable to address these informally, you should contact Student Complaints who can provide advice about what is the appropriate way to seek to resolve this at:

[student.complaints@imperial.ac.uk](mailto:student.complaints@imperial.ac.uk)

[www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline](www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline)

Student Disciplinary Procedure
The College has the right to investigate any allegation of misconduct against a student and may take disciplinary action where it decides, on the balance of probabilities, that a breach of discipline has been committed. The general principles of the Student Disciplinary Procedure are available on the College website:

[www.imperial.ac.uk/admin-services/secretariat/college-governance/charters/ordinances/students/](www.imperial.ac.uk/admin-services/secretariat/college-governance/charters/ordinances/students/)

Intellectual Property Rights Policy
For further guidance on the College’s Intellectual Property Rights Policy is available on the College website:
Further information about the Imperial Enterprise Lab can be found at:
- www.imperial.ac.uk/students/enterprising-students
- www.imperialenterpriselab.com/support/experts-in-residence

Use of IT Facilities
View the Conditions of Use of IT Facilities:
- www.imperial.ac.uk/admin-services/ict/self-service/computers-printing/staff-computers/conditions-of-use-for-it-facilities/

General Data Protection Regulation (GDPR)
All staff and students who work with personal data are responsible for complying with GDPR. The College will provide support and guidance but you do have a personal responsibility to comply.

In line with the above please see the College’s privacy notice for students which form part of the terms and conditions of registration with the College.

9. Wellbeing, Support and Advice

In your department
Your department has a system of academic and pastoral care in place to make sure you have access to the appropriate support throughout your time at Imperial.

Your Personal Tutor
Your Personal Tutor is your first point of contact for pastoral support and advice. You can arrange to have a meeting with them at any time during your studies (although most Personal Tutors will have set office hours or may require you to make an appointment).

If necessary, they will direct you to an appropriate source of support.

Mathematics Department PG Welfare Officer
Dr Gunnar Pruessner
6M32 Huxley Building
020 7594 8534
g.pruessner@imperial.ac.uk

Departmental Disability Officers
Departmental Disability Officers are the first point of contact in your department for issues around disability. They can apply for additional exam arrangements on your behalf and will facilitate support within your department.

Your Department Disability Officer is
Sai Yoghananthan
654 Huxley Building
020 7594 8500
sai.nathan@imperial.ac.uk

More information on Departmental Disability Officers is available at:

www.imperial.ac.uk/disability-advisory-service/support/ddos

More information about how to request additional arrangements for exams if you have a disability is available at:


Your Union
All Imperial students automatically become members of Imperial College Union when they register at the College. The Union provides a range of independent support.

Imperial College Union Advice Centre
The Union’s advisers are on hand to provide free, confidential, independent advice on a wide range of welfare issues including housing, money and debt, employment and consumer rights, and personal safety.

www.imperialcollegeunion.org/advice
Student representatives
Imperial College Union operates two Representation Networks of over 600 elected student representatives – the Academic Representation Network and the Wellbeing Representation Network. Reps represent the voice of students and can direct you to internal and external support services. The Union’s Liberation Officers also work to make sure that the views of under-represented and interest groups are heard at the College.

If you have any feedback about issues in your department relating to academic or wellbeing issues, you can speak to one of your student representatives.

www.imperialcollegeunion.org/your-union/your-representatives/a-to-z

Student Hub
At the Student Hub, you can access advice about accommodation, admissions and financial support and get help with international student enquiries, questions about student records, and exams.

www.imperial.ac.uk/student-hub

Student Support Zone
If you have moved home to take up your place at Imperial you will need to register with a new doctor (also known as a General Practitioner or GP) so that you can access NHS healthcare. It’s important that you register with a doctor soon after you arrive – don’t wait until you are sick, as this could delay your access to treatment.

Student Support Zone has lots of information about the resources available at Imperial and beyond to help you to stay healthy and happy. It’s a great place to start when you’re looking for some support – it covers advice about housing and money, health, wellbeing and maintaining a good work-life balance, and provides the details of who you can contact if you need some extra support.

www.imperial.ac.uk/student-support-zone

Useful support contacts

Health and wellbeing
Imperial College Health Centre

40 Prince’s Gardens, South Kensington Campus
020 7584 6301
imperialcollege.hc@nhs.net
www.imperialcollegehealthcentre.co.uk

Imperial College Dental Centre

王子’s Gardens, South Kensington Campus
020 7589 6623
www.imperialcollegedental.co.uk

Student Counselling and Mental Health Advice Service

020 7594 9637
counselling@imperial.ac.uk
www.imperial.ac.uk/counselling

Multi-Faith Chaplaincy Service

Chemistry Building, South Kensington Campus
chaplaincy@imperial.ac.uk
www.imperial.ac.uk/chaplaincy

Disability Advisory Service

Room 566, Level 5, Sherfield Building, South Kensington Campus
020 7594 9755
disabilities@imperial.ac.uk
www.imperial.ac.uk/disability-advisory-service

International students’ support

Centre for Academic English

Level 3, Sherfield Building, South Kensington Campus
english@imperial.ac.uk
www.imperial.ac.uk/academic-english

International Student Support team

020 7594 8040
www.imperial.ac.uk/study/international-students

Careers

Careers Service

Level 5, Sherfield Building, South Kensington Campus
020 7594 8024
careers@imperial.ac.uk
www.imperial.ac.uk/careers

ICT and software

ICT Service Desk

Central Library, South Kensington Campus
020 7594 9000
www.imperial.ac.uk/ict/service-desk

Software shop

www.imperial.ac.uk/admin-services/ict/self-service/computers-printing/devices-and-software/
10. Student Administration

The Student Administration Team are responsible for the administration and maintenance of the student records for all students studying at the College. This includes enrolments, programme transfers, interruption of studies, withdrawals and processing of examination entry for research degree students. The team also use this information to fulfil reporting duties to the Student Loans Company, Transport for London and the UKVI, as well as other external bodies.

The Team is responsible for the processing of student results and awards on the student record system as well as the production and distribution of academic transcripts and certificates of award.

The Student Administration Team produce a variety of standard document requests for both current and previous students including council tax letters, standard statements of attendance and confirmation of degree letters.

Student Records

📞 +44 (0)20 7594 7268
📧 student.records@imperial.ac.uk

Degree certificates

📞 +44 (0)20 7594 7267
📧 certificates@imperial.ac.uk
11. Work-life Balance

The pace and intensity of study at Imperial can be demanding so it's important to find time for outside interests.

**Graduate Students’ Union**
The Graduate Students’ Union is the postgraduate arm of Imperial College Union. The GSU works alongside the Imperial College Union President to ensure that the requirements of postgraduate students are catered for. It also organises a number of academic and social events during the year.

**Move Imperial**
Imperial College has a wide range of sports and activities on offer that cater for all standards and abilities. We have a recreational activity offer, competitive sports teams and an elite sport programme. We are dedicated to ensuring we have a diverse, inclusive and exciting offer for all.

Whilst we are closely monitoring government advice, we are also beholden to the overarching College strategy of a phased return to campus and a reduction in on-campus activity until at least the beginning of the 2020-21 academic year. In line with this, we are anticipating being able to begin to reopen some of our facilities from Monday 7 September; details will be communicated regularly to our community.

More information about Imperial student memberships and updates to our services can be found at:

- [www.imperial.ac.uk/ethos/memberships/students](http://www.imperial.ac.uk/ethos/memberships/students)

With an annual fee of £30 you will get use of the gym and swimming facilities on our campuses.

- [www.imperial.ac.uk/sport](http://www.imperial.ac.uk/sport)

We have a huge collection of online resources, home workout videos, healthy recipes and playlists available to all as part of our MoveFromHome campaign, more information can be found at:

- [www.imperial.ac.uk/sport/movefromhome](http://www.imperial.ac.uk/sport/movefromhome)
12. Student feedback and representation

Feedback from students
The College and Union is committed to continually improving your education and wider experience and a key part of this is your feedback. Feedback is thoroughly discussed by your student representatives and staff.

Student representation
Student Representatives are recruited from every department to gather feedback from students to discuss with staff. More information about the role, and instructions on how to become an academic representative, are available on the Imperial College Union website.

www.imperialcollegeunion.org/your-union/your-representatives/academic-representatives/overview

Staff-Student Committee
Staff-Student Committees are designed to strengthen understanding and improve the flow of communication between staff and students and, through open dialogue, promote high standards of education and training, in a co-operative and constructive atmosphere. College good practice guidelines for staff-student committees are available here:

www.imperial.ac.uk/about/governance/academic-governance/academic-policy/student-feedback
13. **Student Surveys**

Your feedback is important to your department, the College and Imperial College Union.

Whilst there are a variety of ways to give your feedback on your Imperial experience, the following College-wide surveys give you regular opportunities to make your voice heard:

- PG Student Online Evaluation (SOLE) module survey or departmental equivalent
- Student Experience Survey (SES)

The PG SOLE module survey (or equivalent for your department) runs at the end of the autumn and spring terms. This survey is your chance to tell us about the modules you have attended.

The Student Experience Survey (SES) is an opportunity to give your views on your experience beyond the lecture theatres or labs. This survey will cover a range of College services and on the Imperial College Union.

All these surveys are confidential and the more students that take part the more representative the results so please take a few minutes to give your views.

The Union’s “You Said, We Did” campaign shows you some of the changes made as a result of survey feedback:

- [www.imperialcollegeunion.org/you-said-we-did](http://www.imperialcollegeunion.org/you-said-we-did)

The Union’s response to surveys can be found here:

- [www.imperialcollegeunion.org/your-union/your-representatives/responses](http://www.imperialcollegeunion.org/your-union/your-representatives/responses)

If you would like to know more about any of these surveys or see the results from previous surveys, please visit:

- [www.imperial.ac.uk/students/academic-support/student-surveys/pg-student-surveys](http://www.imperial.ac.uk/students/academic-support/student-surveys/pg-student-surveys)

For further information on surveys, please contact the Registry’s Surveys Team at:

- surveys.registrysupport@imperial.ac.uk
14. And finally

Alumni Services
When you graduate you will be part of a lifelong community of over 190,000 alumni, with access to a range of alumni benefits including:

- discounts on further study at the College and at Imperial College Business School
- alumni email service
- networking events
- access to the Library and online resources
- access to the full range of careers support offered to current students for up to three years after you graduate
- access to our Alumni Visitor Centre at the South Kensington Campus, with free Wi-Fi, complimentary drinks, newspapers and magazines, and daytime left luggage facility

Visit the Alumni website to find out more about your new community, including case studies of other alumni and a directory of local alumni groups in countries across the world.

[www.imperial.ac.uk/alumni](http://www.imperial.ac.uk/alumni)

Opportunities for Further Study
After you have completed the MSc in Applied Mathematics you may choose to pursue options in a variety of areas. Previous graduates have often gone on to pursue PhD degrees in related fields, as well as to work in the private sector, including industry, consulting, and the financial services.