Creating links

When you log into your Elements profile, you may see either a series of tasks in a carousel or banners displayed at the top of your home page. One of these is a prompt to create Links between publications and other items in the system.

Link your scholarly & creative works to funding

Linking your scholarly & creative works to the associated funding captures this information ready for reporting activities.
Clicking on the link takes you to the **Create links** page, which can also be reached via **My Profile > Tools > Create Links**.

### Create links

<table>
<thead>
<tr>
<th>Scholarly &amp; creative works</th>
<th>Awarded grants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service &amp; leadership</td>
<td>Organisational structures</td>
</tr>
<tr>
<td>Other activities</td>
<td>Pieces of equipment</td>
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<td>Teaching &amp; supervision</td>
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**Current filters:**
- **Linked to:** Me
- **Published:** from 13/11/2017

We've found 13 matching results:

- [Pik1 overexpression induces chromosomal instability and suppresses tumor development](#)
  - [Existing links](#)
- [Compact localized states of open scattering media: a graph decomposition approach for an ab initio design](#)
  - [Existing links](#)
- [Manual Record 1](#)
  - [Existing links](#)
- [A Risk Analysis Framework for Prioritizing and Managing Biosecurity Threats](#)
  - [Existing links](#)

Or you could... [Add a new scholarly & creative work](#)

Or:

- **Title:**
- **Linked to:** Me
- **Type:** Any
- **Date from:** 13/11/2015
- **Date to:**

The filters are preset to include items from the past two years, but you can change the date range -- as well as other parameters -- by clicking on **Change**, which brings up the filter options.

https://support.symplectic.co.uk/support/solutions/articles/6000050061-how-to-create-links
Creating a relationship between two items -- an article and a grant, for example -- only requires a couple of clicks. After you have filtered the items to bring up the correct article and grant, check the items. This will prompt Elements to open the "Click to create" menu.
If a publication was supported by multiple grants, they can all be selected at this point and linked; however, if you attempt to link items that already have a relationship, Elements will display an error message.

These links already exist.

  - Gene-expression connectivity mapping and its application in phenotypic targeting
  - Intuitive Large-scale Image Processing for Biologists

If the brief citation in the "Results" view does not provide enough information for you to decide on its relationship to other items, click on the View icon, which will open the full item in a separate tab.

Existing links
### Awarded grants

You are currently defining links for a single awarded grant. Click here to use filters instead.

<table>
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<tr>
<th>You specified 1 item:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select all</td>
</tr>
</tbody>
</table>

- Charity and social redistribution: quantitative and qualitative perspectives [View](#)
- Existing links (1 to a user)

Or you could...

[Add a new awarded grant](#)
Clicking the "Relationships" tab in the summary view presents a view of the relationships currently defined in the system broken out by category.

Adding an item from the "Create links" page
If you wish, you can add a new item directly from the "Relationships" tab. Click the big blue + icon in the lower right-hand corner and then, from the subsequent screen, select the object type. Only available modules will be presented.
The resulting “Create Links” page will have the object where you began pre-selected. The Current filters will always default to items linked to your account with a date range set to the previous three years.

The Current filters can be broadened by clicking the "Change" button. In particular, if an expected item is not presented when you are the user, try changing the "Linked to" filter from your name to "Anyone."
Removing and editing links

To remove a link between objects, go to the "Relationships" tab and select a type of object ("Scholarly & Creative Works"). Click on the trashcan icon to remove a relationship.

Please note that this will not delete the grant (or any other object), but only the relationship between the objects. When removing links between publications and users these will have a status of declined or "Not Mine".
You can also click the pencil icon, which will open a window where relationship details can be edited.