Enterprise Boost Grants

Terms and Conditions

Imperial College Advanced Hackspace (ICAH) and Imperial College Enterprise Lab (EL) will be issuing grants of up to £2000 for the purpose of buying materials and consumables for projects, as well as supporting teams through targeted business coaching.

Applicants who are shortlisted will be invited to present their proposal to a panel on 18th or 19th May 2017. These interviews will be used to determine the final awardees.

In order to qualify for the grant, applicants must agree to:

1) **Be a registered user of the Imperial College Advanced Hackspace.** This means that any applicants are bound by the rules and regulations of Imperial College Advanced Hackspace. Any infringement of these rules will not only affect their eligibility of this grant (before or after being awarded it) but also will affect their membership to the Hackspace.

2) **Attend all business coaching sessions hosted by the Enterprise Lab, in the course of their grant support.** These sessions will be arranged in advance and may require scheduling between the business coach and the different teams in receipt of the grant. Coaching sessions will focus on individual teams and the coach will ensure proper safeguarding of IP between the different teams.

3) **Spend the grant on consumables (e.g. raw materials, electrical or mechanical supplies, parts or components, lab chemicals, resin etc.) which are directly relevant to the project.** Any purchases that are not consumables or are under question but are required for the project must be queried with the Hackspace staff before purchase. The Hackspace can allow purchases of this nature as long as:
4) Award funds being distributed in two phases. Prior to 31st July 2017, awardees must claim expenses for consumables retroactively. Upon successful completion of their July milestone, their remaining funds will be distributed directly to awardees to continue their projects.

5) Payment being processed retroactively on expense claims, upon provision of receipts for purchases, subject to review of receipts by ICAH. Hard copies of receipts (Either photocopies or print-outs, not emails) should be delivered to a member of the ICAH staff along with a completed payment form within 6 Months of winning the grant. ICAH/EL reserve the right to question (and in extreme circumstances, withhold payment of) items that do not conform to the conditions stated in Section 3. ICAH/EL reserve the right to withhold payment of the second half of the grant money if the applicant fails to prove beyond sufficient doubt that they have made sufficient progress (within reason) on their project until 31 July 2017.

6) Write at least two blog posts for either of the EL or ICAH websites about the project or a particular process they have used in the workshops. Ideally these blog posts should reflect their progress through the months and reflect how the facilities and funding from ICAH and EL have helped their project. Blog posts should include:
   a) A post of between 200 - 400 words, containing a synopsis of the project and detailing what ICAH/EL facilities were used and what they have spent (or are planning to spend) the grant on.
   b) A High Definition photograph (This can be a picture of hardware or the team or anything that helps convey the concept of the project).

7) Present their project at ICAH Demo days and other EL and ICAH events, upon request.

The Advanced Hackspace and Enterprise Lab would like to reassure all applicants that in providing this grant, ICAH/EL have no claim over the IP of their project.