Guidance for completing applications for Crick University attachments - 2019 call

1. Background

The Crick-HEI attachment programme was established in 2015 to enable university groups to work in the Institute, with the intention of bringing together researchers from the Crick and its partner institutions to enable the formation of multidisciplinary collaborations.

The call is open to scientists running research groups, and aims to attract people and groups with skills that complement the Crick’s core talents and capabilities and to identify research projects that will best benefit from collaborative working. Therefore, applications in translational clinical, physical, mathematical and computational sciences will be prioritised for selection. In addition, an aim of the secondment scheme is to support training for new group leaders and, as such, applications from early career PIs are prioritised.

There are three types of university attachment:

- **Secondments** allow a PI to transfer all or part of their research group to the Crick for an agreed period (between 3 and 6 years). Usually the PIs in question should be early in their careers.

- **Satellites** comprise small groups of university researchers (usually one to three) embedded in a Crick research group or STP for an agreed period (typically between one and three years) to undertake specific collaborative projects. Satellites can comprise postdocs, PhD students or technical staff working at the Crick (full or part-time), with the PI remaining at their home institution.

- **Sabbaticals** enable a PI to spend up to a year working in a Crick research group, for example to learn new techniques or to undertake a hands-on collaboration.

2. Space allocations

Each university has a maximum of 80 spaces for university groups, currently 59 spaces have been allocated to UCL, 55 to King’s and 33 to Imperial. The shortlisting panel will consider the available space when making decisions regarding which applications will be approved.

3. Completing your application

Please use the following guidance when completing your application:

**Section A: Summary**

Complete the fields as required, please include a title that describes the research to be undertaken at the Crick.

**Section B Details of attachment**

*Type of attachment:* Refer to the background section above to select the appropriate type of attachment.

*Duration:* Note, the maximum duration of secondments is 6 years, satellites is 3 years and sabbaticals is 1 year.
Researchers intending to work at the Crick: Please include the details of all staff members (or TBC if not yet known) that will work at the Crick. Please note, generally the maximum staff associated with allocated space is 10 for secondment (including the group leader), 3 for satellites, and 1 for sabbaticals. Please note, given space constraints, it is not always possible to increase the size of an attachment once it has been approved. If attachment does wish to increase in size, then they will need approval from the university attachments panel.

Researchers intending to visit: Please indicate whether you will require building access for University staff members who would be visiting only (not included in the requested space).

Section C: Details of research

The purpose of this section is to provide details of the proposed plan of research at the Crick, it should include a clear plan of research, with objectives and approximate timelines.

Section D: Crick Collaborator(s) supporting statement(s)

Names of the Crick Group Leaders and/or STP leads with whom you will collaborate: Applicants for secondments, satellites and sabbaticals require a Crick collaborator. Each collaborating Crick group leader and/or STP lead should provide a short supporting statement for the application in this section.

If you would like assistance in identifying a Crick collaborator, then please contact your University Partnership manager (details at the bottom of this page).

Section E Resources

In this section, you should address the following:
- The types of equipment/technology platforms you/your staff will need access to at the Crick and at the university and an indicative level of usage;
- Whether your work has specific laboratory requirements (including type/category of laboratory, non-standard facilities and/or fittings, and technical support);
- Whether you will need to transfer animals and/or specialist equipment to the Crick
- Please mark each STP that you will require access to at the Crick.

Section F: Funding

Please include details of obtained, or planned funding that will be used to support the attachment.

Section G: Institutional approval

This section should be completed by the Head of Division and the Head of Faculty

The deadline for applications is Monday 8 April 2019.

Completed applications should be submitted with a CV to the Imperial Crick Partnership team at crick@imperial.ac.uk.

Attachments guidance