How to self-enrol

Introduction to Supervising PhD Students:
A course for main and co-supervisors
Log in to Blackboard Learn: http://bb.imperial.ac.uk
Click on the Courses link in the top right corner

On your Home Screen, you will see the courses that you are already enrolled on in the My Courses list
In the course search box, type:

Course title: **Introduction to Supervising PhD Students**

If you are the main or co-supervisor, please choose the following course:

Introduction to Supervising PhD Students – A course for main and co-supervisors (all academic years)
Once you have found your course, hover your mouse pointer over the **Course ID** to make the right-hand contextual menu icon appear.

Open up the contextual menu by clicking on this icon.

**Click on Enrol.**
You will get a first confirmation screen.

Click on **Submit**.
You will then get a second confirmation screen with details of your enrolment.

Click on **OK**.

This will send you to the home page of the course you have just enrolled on.
Note: Self-enrolment will only allow you to enrol as a STUDENT

If you need further support, contact the Graduate School at

gs.digitallearning@imperial.ac.uk